

**UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
PUBLIC HEARING ON 2020-2021 DISTRICT SAFETY PLAN
MONDAY, JULY 20, 2020
6:30 P.M.
BOARD OF EDUCATION MEETING
CALLED TO ORDER
7:00 P.M.
UNATEGO MS/SR HIGH SCHOOL
ROOM #93/VIA ZOOM**

1. ROUTINE MATTERS

- 1.1 Call to order**
- 1.2 Roll Call**
- 1.3 Pledge**
- 1.4 Approve regular board meeting minutes of July 6, 2020**
- 1.5 Adopt Agenda**

2. PUBLIC COMMENT

3. PRESENTATIONS

- 3.1 Business Manager's Report – Patti Loker**
- 3.2 Superintendent's Report – Dr. David S. Richards**
- 3.3 Committee Reports**

4. ADMINISTRATIVE ACTION

- 4.1 District Safety Plan (Information Only)**
- 4.2 Warrants (Information Only)**
- 4.3 Budget Status Reports (Information Only)**
- 4.4 Approve Treasurer's Reports (7.20.20 G1)**
- 4.5 Approve Budget Transfers (7.20.20 G2)**
- 4.6 Approve sports merger between Unatego CSD and Franklin CSD for Varsity Boys Soccer for the 2020-2021 school year (7.20.20 G3)**
- 4.7 Approve sports merger between Unatego CSD and Franklin CSD for Varsity/Modified Football for the 2020-2021 school year (7.20.20 G4)**
- 4.8 Appoint Jessica VanBuren as a summer custodial worker (7.20.20 UC1)**
- 4.9 Appoint Jessica VanBuren as a substitute cleaner for the 2020-2021 school year (7.20.20 UC2)**
- 4.10 Accept Valerie Sobers resignation as Special Education teacher (7.20.20 C1)**
- 4.11 Appoint Rebecca Theophel as Elementary School Counselor (7.20.20 C2)**
- 4.12 Approve CSE and CPSE committees for the 2020-2021 school year (7.20.20 C3)**

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- G. the preparation, grading or administration of examination; and
- H. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

8. ADJOURN

Board Agenda 7.20.20

PG: 3

4.4

7.20.20 G1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Reports as presented.

4.5

7.20.20 G2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Budget Transfers as presented.

4.6

7.20.20 G3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Varsity Boys Soccer for the 2020-2021 school year as presented.

4.7

7.20.20 G4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Varsity/Modified Football for the 2020-2021 school year as presented.

4.8

7.20.20 UC1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jessica VanBuren summer custodial worker for the 2020 summer at a rate of \$11.80 per/hr. as presented.

4.9

7.20.20 UC2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jessica VanBuren as a substitute cleaner for the 2020-2021 school year as presented.

4.10

7.20.20 C1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Valerie Sobers resignation as Special Education teacher, effective August 31, 2020 as presented.

Board Agenda 7.20.20
PG: 4

4.11

7.20.20 C2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Rebecca Theophel, to a four year probationary appointment in the tenure area of School Counselor effective date August 31, 2020 and ending August 31, 2024, Step 1 Masters, at a salary of \$51,631 as presented.

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

4.12

7.20.20 C3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE and CPSE committees for the 2020-2021 school year as presented.

Unatego Central School

District-Wide School Safety Plan 2020-2021



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OTEGO- UNADILLA CENTRAL SCHOOL
DISTRICT-WIDE SCHOOL SAFETY PLAN
PROJECT SAVE
(Safe Schools against Violence in Education)

Commissioner's Regulation 155.17

INTRODUCTION

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school safety plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and manmade disasters. To address these threats, the State of New York has enacted the Safe Schools against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

The Otego-Unadilla Central School District, hereinafter referred to as "Unatego," supports the SAVE Legislation. The School District Superintendent encourages and advocates on-going district-wide cooperation and support of Project SAVE.

SECTION I: GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

• **Purpose**

This Unatego District-wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. Upon the recommendation of the School District Superintendent, the Board of Education appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

A. Identification of School Teams

Unatego has created a volunteer District-wide School Safety Team that includes the following positions/individuals:

School Board Member	Ken Olsen
Student Member	High School Student Council President
Teachers	Ruth Modinger
Administrator	Katherine Mazourek
Parent	Kathy Stockert
Community Member	David Welch
Public Safety Personnel	Trooper Shannon Hartz
School Safety Personnel	Brian Trask
Other School Personnel	Julie Lambiaso, Patti Hoyt, Patti Loker; Mike Snider
Other Personnel	Tim Parsons, Mang Insurance

B. Concept of Operations

- The Unatego District-wide School Safety Plan shall be directly linked to its individual Building-level Emergency Response Plans for each school building. This District-wide School Safety Plan will guide the development and implementation of individual Building-level Emergency Response Plans.
- In the event of an emergency or violent incident, the initial response will be by the School Emergency Response Team.
- Upon the activation of the School Emergency Response Team, the District Superintendent or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
- Emergency response actions including Post-incident Response may be supplemented by County and State resources through existing protocols.

C. Plan Review and Public Comment

- This plan shall be reviewed and maintained by the District-wide School Safety Team and reviewed on an annual basis on or before September 1 of each year.
- Pursuant to Commissioner's Regulation 155.17 (e)(3), this plan will be made available for public comment 30 days prior to its adoption. The initial district-wide and building-level plans were formally adopted by the Board of Education after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties.
- While linked to the District-wide School Safety Plan, Building level Emergency Response Plans shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.
- Full copies of the District-wide School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption. Building-level Emergency Response Plans will be supplied to both local and State Police within 30 days of adoption.

SECTION II: GENERAL EMERGENCY RESPONSE PLANNING

A. Identification of sites of potential emergency

Unatego has established the identification of potential sites and the internal and/or external hazards that may be present in them. These are developed in coordination with the Otsego County Emergency Management Office, local Fire Departments in Unadilla, Wells Bridge and Otego and law enforcement agencies.

Appendix 5 lists Unatego building sites and the potential emergencies identified for each site.

B. Actions in response to an emergency

Multi-Hazard Response

Unatego has identified the following general response actions to emergency situations. These actions include school cancellation, early dismissal, evacuation, and sheltering. The Building-level Emergency Response Plans include identification of specific procedures for each action depending upon the emergency.

Emergencies include, but are not limited to:

Threats of Violence	Intruder
Hostage/Kidnapping	Explosion/Bomb Threat
Natural/Weather Related	Hazardous Material
Civil Disturbance	Biological
School Bus Accident	Radiological
Gas Leak	Epidemic
Medical Emergencies	Fire
Structural Damage	Building System Failure
Others as determined by the Building-level School Safety Team	

As examples of the district's planning for response to these emergencies, specific response protocols for Hostage/Kidnapping, Intruder and Bomb Threats are included in this Plan in Appendix 7.

C. District resources and personnel available for use during an emergency

Unatego has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in line with the Building-level Emergency Response Plans as deemed appropriate by the Incident Command Team.

Specific personnel and resources are identified in the Building-level Emergency Response Plans, and also included in Appendix 5 of this plan.

D. Procedures to coordinate the use of school district resources during emergencies

Unatego has adopted the Incident Command System model for emergency actions. For district-wide and building-level emergencies the Incident Commander will be Dr. David S. Richards, or his designee. The Unatego Central School uses the Incident Command System model for emergency actions. The district-wide Incident Command Structure and membership is identified in Appendix 4 of this plan.

In building-level emergencies, the building administrator in charge or his/her designee will act as the initial Incident Commander. The Incident Commander is hereby authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the Building-level Emergency Response Plan. Building-level Incident Command staffs are identified in the Building-level Emergency Response Plans.

E. Annual multi-hazard school training for staff and students

Unatego will conduct annual training for both staff and students in school safety issues. District level training will be coordinated by the Safety Coordinator and may consist of classroom activities, general assemblies, tabletop exercises, full-scale drills or other appropriate actions to increase the awareness and preparedness of staff and students. State Education Law and Regulations regarding fire safety for students is followed, including the delivery of at least 45 minutes of instruction in fire prevention and arson awareness per month as indicated in Section 808 of Education Law. Appendix 3 includes specific training modules at the various Unatego sites.

Building level training will be coordinated by the Building level Emergency Response Teams.

Fire drills are conducted with the advice and assistance of the fire department officers of the fire district in which the building is located (Otsego VFD, Unadilla VFD or Wells Bridge VFD) while other hazard drills are coordinated with the New York State Police, Otsego County Emergency Management Office and Otsego County Sheriff's department. Upon completion of the drills, evaluation sessions are held with all participating agencies and school officials participating in an evaluation of the process and conduct of the drill. Based upon this discussion, both this plan and the Building Level Plans will be revised as necessary to reflect observations collected.

F. Hall Monitors and other school safety personnel

Unatego does not currently employ or utilize school security officers, so there are no policies or procedures to describe here. If and when Unatego does choose to employ school security officers, appropriate hiring and screening procedures will be added to this Plan.

School safety personnel within the Unatego district include:

Monitors at building entrances- Monitors at building entrances are responsible for controlling entry to the respective building. The monitors do not allow visitors into their building without first insuring that the visitor has stated their reason for being at the school, have completed the visitor log, and have been issued (and are wearing) a visitor's pass. The entrance monitor will contact the building administrator at the first sign of any impropriety from any

visitor. Monitors are given training in threat assessment as well as general recognition of suspicious persons/packages at least once per year.

Teaching staff members are asked to monitor hallways and other common areas (i.e. cafeterias, exterior recreation areas) during times of student occupancy. These staff members are given basic training in observation of students and basic security considerations including, but not limited to, visitor procedures, identification of basic threatening behavior and procedures to report potential problems during the opening day Superintendent's Day activities each year. Training in security topics is reinforced during subsequent Superintendent Conference Days during the school year.

G. Implementation of School Security

The following building security measures are taken at Unatego;

- Signs are posted indicating that parents and visitors must report to the main office/desk to sign in
- Staff are trained to challenge suspicious persons encountered in buildings
- Building Entrance security is maintained throughout the day. This security is provided by entrance monitors at the designated entry points of each building and by custodial staff continually checking all other exit doors to be sure that they are not compromised with blocks or other means to hold defeat the door locks. All staff is asked to monitor exit doors in their areas and to promptly report any suspicious activity immediately.
- The services of canines to randomly search for drugs and/or weapons is available as needed (as provided through the New York State Police –Troop C headquarters in Sidney, NY)

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

A. Policies and procedures for responding to implied or direct threats of violence or acts of violence by students, teachers, other school personnel and visitors to the school

Unatego has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence and are included herein as Appendix 2 of this document and further detailed in the Unatego Code of Conduct. During development of the Code of Conduct, the committee considered adoption of a zero tolerance policy toward acts of school violence and concluded that such a policy was not appropriate at this time.

The Unatego Central School District was fortunate to have been involved with the United States Secret Service Threat Assessment program, having participated in training in this subject through seminars given by the Secret Service, the New York State Police and the Delaware-Chenango-Madison-Otsego BOCES. Appendix 9 of this document outlines the basics of threat assessment that is utilized at the Unatego Central School District in its drive to deal appropriately with threats of violent action (either implied or direct) received at the district.

The District Incident Command Team, as shown in Appendix 4 of this document, will be mobilized to the fullest extent necessary to deal with the command and control of incidents at the District.

B. Response Protocols

Unatego recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such emergency. The Building Level Emergency Response Plans detail the appropriate response to such emergencies, using the Incident Command System model. These plans were developed with, but not restricted to the following protocols:

<ul style="list-style-type: none">• Identification of decision makers	<ul style="list-style-type: none">• Procedures to notify parents
<ul style="list-style-type: none">• Plans to safeguard students and staff	<ul style="list-style-type: none">• Procedures to notify media
<ul style="list-style-type: none">• Procedures for transportation, if necessary	<ul style="list-style-type: none">• Debriefing procedures

After taking these items into consideration, the district has developed specific protocols for response. These protocols are detailed in Appendix 7 of this document.

C. Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident

Unatego acknowledges the importance of law enforcement involvement as quickly as possible at the outset of violent incidents. Law enforcement officials will be contacted at the direction of the Incident Commander in line with the Building Level Emergency Response Plan, and will be requested based upon the "closest response agency" concept to ensure that the response to the incident is as timely as possible. In Otsego County, the county in which all Unatego Central School buildings are located, fire, emergency medical services, emergency management and law enforcement agencies are contacted by dialing 911.

D. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal

Unatego will contact appropriate districts, parents, guardians or persons in parental relation to the students via telephone contact, media release, or other appropriate means in the event of a violent incident or early dismissal. Conditions requiring such notification are outlined in the Building-level Emergency Response Plans.

E. Protective Action Options

The District recognizes that appropriate response to emergencies varies greatly. School cancellation, early dismissal, evacuation and sheltering are the protective action options that the Building-Level School Safety Teams, in cooperation with local emergency responders, have included in the Building-Level Emergency Response Plans. Appendix 6 describes the Protective Action Options.

SECTION IV: COMMUNICATION WITH OTHERS

A. Obtaining assistance during emergencies from emergency services organizations and local government agencies

During emergencies, local government agencies, including emergency services, can be obtained via the local emergency management office or through the local emergency communication center. In Otsego County, all public service agencies (police, fire, emergency medical, emergency management, etc.) are contacted by dialing "911". It is our understanding that Emergency dispatch uses the "closest car" concept for delivering assistance in Otsego County, meaning that the nearest appropriate agency will be directed to respond to an incident by the dispatch center. The Incident Commander will authorize the procurement of these agencies.

B. Procedures for Obtaining Advice and Assistance from Local Government Officials

We recognize the importance of gaining advice from our local governmental offices in the planning stages of emergency response as well as during the actual emergencies themselves. The Unatego Central School District has and will continue to coordinate with the agencies listed below in the development of appropriate procedures to respond to situations that may occur on our property.

The Incident Commander will contact the Otsego County Emergency Services Office in accordance with Article 2-B of the Executive Law- Disaster Preparedness for advice and assistance as required during an emergency.

Agency	Type of Assistance	How to Contact
Otego Fire Department	Evacuation planning; Fire hazard identification; Fire safety education	Fire Chief via 911 center
Unadilla Fire Department	Evacuation planning; Fire hazard identification; Fire safety education	Fire Chief via 911 center
Wells Bridge Fire Department	Evacuation planning; Fire hazard identification; Fire safety education	Fire Chief via 911 center
Otsego County Sheriff	Hostage Situations, Suspicious Persons, Bomb Threats	(607) 547-4271 or call 911
NYS Police	Hostage Situations, Suspicious Persons, Suspicious Packages, Bomb Threats, Canine Searches	Trpr. Shannon Hartz (607)561-7412 or call 911
Otsego County EMO	Weather Related Emergencies, Spills	Lyle "Butch" Jones (607) 547-4227

C. A system for informing all educational agencies within a school district of a disaster

The district will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The

Incident Commander will determine the extent of notification and delegate its delivery. Notification will be made via FAX, email or telephone as determined by the Incident Commander and to be consistent with the magnitude of the situation at hand. A listing of these agencies is included as a part of Appendix 8 of this document.

D. Unatego will maintain certain information about each educational agency located in the school district

Each Building-level Emergency Response Plan will include at least the following information:

- School population
- Number of staff,
- Transportation needs, and
- Telephone numbers of key officials of each such educational agency

Appendix 1 includes information as noted above.

SECTION V: PREVENTION AND INTERVENTION STRATEGIES

A. Policies and procedures for the dissemination of informative materials

Unatego is committed to the use of the interpersonal violence prevention education package for grades kindergarten through twelve, when available and where applicable.

Pamphlets and violence prevention information is distributed to staff members through email and payroll stuffers at various times during the year. Violence prevention brochures are made available to parents during open houses. Students are offered materials in interpersonal violence prevention via their home school districts as well as annual discussions during one period or more of class time in some subject areas.

B. Prevention and intervention strategies

Unatego continues to develop and investigate various strategies regarding violence prevention and intervention as addressed in the Professional Development Plan. Such strategies include annual training in violence prevention, intervention and identification techniques at Superintendent Conference Days, Project SAVE training for all staff members and other topics as may be defined during the year.

C. Strategies for improving communication among students, between students and staff and reporting of potentially violent incidents

Unatego recognizes communication to be a vital key in violence prevention and intervention in schools. As such, Unatego continues to develop and investigate various strategies regarding violence prevention and intervention. To this end, Unatego maintains or is exploring programs in the following areas:

- Non-violent conflict resolution training programs
- PBIS
- Dignity For All Students Act Implementation and Reporting in compliance with Law

- Youth run programs
- Others based on identified need
- Restorative Practices Training

SECTION VI- RECOVERY

A. District Support for Buildings

All the district's manpower and resources will be available to one of our sites that has endured an emergency. Mental health counseling, building security and restoration will be items of primary focus. Response and recovery will be a District goal.

Besides building security and restoration, the strategies will also include damage assessment, relocation and continuation of the educational process. A post-incident crisis response critique, the notes from the Incident Command Team and lessons learned will be assessed. Plans to mitigate the likelihood of occurrence or impact, if the incident does occur again, will be reviewed. If possible, efforts will be made to improve district facilities resulting in them being more resistant to suffering similar or worse damage.

B. Disaster Mental Health Services

Unatego Central School understands how an emergency can have a major effect on the well being of students, staff and the community at large. The district will coordinate resources with Otsego County Mental Health Services and the Post-incident Crisis Response Team to help mitigate this impact.

APPENDICES

Appendix 1: Buildings and Population Data

Building Name	Address	Contact Name	Telephone Number
Unatego Elementary School	Main St. Unadilla, NY 13849	Mike Snider, Principal	(607) 369-6200
Junior/Senior High School	2641 State Highway 7 Otego, NY 13825	Julie Lambiaso, Principal (Grades 9-12)	(607) 988-5098
		Patti Hoyt, Middle School Principal (Grades 6-8)	(607) 988-5029
		Amber Mazzone Middle-High School Secretary	(607) 988-5036
Bus Garage	Main St. Otego, NY 13825	Brian Trask, Transportation Director	(607) 988-1006

Population Statistics

Campus	Number of Staff	Number of Students
Unadilla Elementary	72	332
Junior/Senior High School	87	398
Bus Garage	22	0

Transportation needs:

The district maintains a fleet of 26 vehicles approved for student transportation, broken down as follows:

- Full sized passenger buses (14)***
- Mini passenger buses (6)***
- Small Bus accessible with wheelchair lifts (3)***
- Suburban(2)***
- Minivan (2)***

The Unatego Central School has adequate capacity to effectively transport 75% of its current student and staff population. Bus transportation and personal vehicles will be the other means for transportation of the remaining 25% of the student and staff population.

Appendix 2: Policies dealing with violence on school property

Policy 3410	Code of Conduct on School Property
Policy 3411	Unlawful Possession of a Weapon Upon School Grounds
Policy 3412	Threats of Violence in School
Policy 3510	Emergency Closings
Policy 5680	Safety and Security
Policy 5681	School Safety Plans
Policy 3210	Visitors to the School

Community Relations
/EB

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY

The District has developed and will amend, as appropriate, a written *Code of Conduct* for the Maintenance of Order on School Property, including school functions, which shall govern the conduct of students, teachers and other school personnel, as well as visitors and/or vendors. The Board of Education shall further provide for the enforcement of such *Code of Conduct*.

For purposes of this policy, and the implemented *Code of Conduct*, school property means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of the District's elementary or secondary schools, or in or on a school bus; and a school function shall mean a school-sponsored extracurricular event or activity regardless of where such event or activity takes place, including those that take place in another state.

The *District Code of Conduct* has been developed in collaboration with student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

The *Code of Conduct* shall include, at a minimum, the following:

- a) Provisions regarding conduct, dress and language deemed appropriate and acceptable on school property and at school functions, and conduct, dress and language deemed unacceptable and inappropriate on school property; provisions regarding acceptable civil and respectful treatment of teachers, school administrators, other school personnel, students and visitors on school property and at school functions; the appropriate range of disciplinary measures which may be imposed for violation of such Code; and the roles of teachers, administrators, other school personnel, the Board of Education and parents/persons in parental relation to the student;
- b) Provisions prohibiting discrimination, bullying and/or harassment against any student, by employees or students on school property, at a school function, or off school property when the actions create or would foreseeably create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property, that creates a hostile environment by conduct, with or without physical contact, threats, intimidation or abuse (verbal or non-verbal), of such a severe nature that:
 1. Has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being; or
 2. Reasonably causes or would reasonably be expected to cause a student to fear for his/her physical safety.

When the term "bullying" is used, even if not explicitly stated, such term includes cyberbullying, meaning such harassment or bullying that occurs through any form of electronic communication.

(Continued)

Community Relations
/EB

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

Such conduct shall include, but is not limited to, threats, intimidation, or abuse based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender as defined in Education Law Section 11(6), or sex; provided that nothing in this subdivision shall be construed to prohibit a denial of admission into, or exclusion from, a course of instruction based on a person's gender that would be permissible under Education Law Sections 3201-a or 2854(2) (a) and Title IX of the Education Amendments of 1972 (20 USC Section 1681, et seq.), or to prohibit, as discrimination based on disability, actions that would be permissible under 504 of the Rehabilitation Act of 1973;

- c) Standards and procedures to assure security and safety of students and school personnel;
- d) Provisions for the removal from the classroom and from school property, including a school function, of students and other persons who violate the Code;
- e) Provisions prescribing the period for which a disruptive student may be removed from the classroom for each incident, provided that no such student shall return to the classroom until the Principal (or his/her designated School District administrator) makes a final determination pursuant to Education Law Section 3214(3-a) I or the period of removal expires, whichever is less;
- f) Disciplinary measures to be taken for incidents on school property or at school functions involving the use of tobacco, the possession or use of illegal substances or weapons, the use of physical force, vandalism, violation of another student's civil rights, harassment and threats of violence;
- g) Provisions for responding to acts of discrimination, bullying and/or harassment against students by employees or students on school property, at a school function, or off school property when the actions create or would foreseeably create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property, pursuant to clause (b) of this subparagraph;
- h) Provisions for detention, suspension and removal from the classroom of students, consistent with Education Law Section 3214 and other applicable federal, state and local laws, including provisions for school authorities to establish procedures to ensure the provision of continued educational programming and activities for students removed from the classroom, placed in detention, or suspended from school, which shall include alternative educational programs appropriate to individual student needs;
- i) Procedures by which violations are reported and determined, and the disciplinary measures imposed and carried out;

(Continued)

Community Relations
/EB

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

- j) Provisions ensuring the *Code of Conduct* and its enforcement are in compliance with state and federal laws relating to students with disabilities;
- k) Provisions setting forth the procedures by which local law enforcement agencies shall be notified of Code violations which constitute a crime;
- l) Provisions setting forth the circumstances under and procedures by which parents/persons in parental relation to the student shall be notified of Code violations;
- m) Provisions setting forth the circumstances under and procedures by which a complaint in criminal court, a juvenile delinquency petition or person in need of supervision ("PINS") petition as defined in Articles 3 and 7 of the Family Court Act will be filed;
- n) Circumstances under and procedures by which referral to appropriate human service agencies shall be made;
- o) A minimum suspension period for students who repeatedly are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom, provided that the suspending authority may reduce such period on a case-by-case basis to be consistent with any other state and federal law. For purposes of this requirement, as defined in Commissioner's Regulations, "repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom" shall mean engaging in conduct which results in the removal of the student from the classroom by teacher(s) pursuant to the provisions of Education Law Section 3214(3-a) and the provisions set forth in the *Code of Conduct* on four (4) or more occasions during a semester, or three (3) or more occasions during a trimester, as applicable;
- p) A minimum suspension period for acts that would qualify the student to be defined as a violent student pursuant to Education Law Section 3214(2-a)(a). However, the suspending authority may reduce the suspension period on a case-by-case basis consistent with any other state and federal law;
- q) A Bill of Rights and Responsibilities of Students which focuses upon positive student behavior and a safe and supportive school climate, which shall be written in plain-language, publicized and explained in an age-appropriate manner to all students on an annual basis; and
- r) Guidelines and programs for in-service education programs for all District staff members to ensure effective implementation of school policy on school conduct and discipline, including but not limited to, guidelines on promoting a safe and supportive school climate

(Continued)

Community Relations
/EB

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

while discouraging, among other things, discrimination, bullying and/or harassment against students by students and/or school employees; and including safe and supportive school climate concepts in the curriculum and classroom management.

The District's *Code of Conduct* shall be adopted by the Board of Education only after at least one (1) public hearing that provided for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties.

The *Code of Conduct* shall be reviewed on an annual basis, and updated as necessary in accordance with law. The District may establish a committee pursuant to Education Law Section 2801(5) (a) to facilitate review of its *Code of Conduct* and the District's response to *Code of Conduct* violations. The School Board shall reapprove any updated *Code of Conduct* or adopt revisions only after at least one (1) public hearing that provides for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties. The District shall file a copy of its *Code of Conduct* and any amendments with the commissioner, in a manner prescribed by the Commissioner, no later than thirty (30) days after their respective adoptions.

The Board of Education shall ensure community awareness of its *Code of Conduct* by:

- a) Posting the complete *Code of Conduct* on the Internet website, if any, including any annual updates and other amendments to the Code;
- b) Providing copies of a summary of the *Code of Conduct* to all students in an age-appropriate version, written in plain language, at a school assembly to be held at the beginning of each school year;
- c) Providing a plain language summary of the *Code of Conduct* to all parents or persons in parental relation to students before the beginning of each school year and making the summary available thereafter upon request;
- d) Providing each existing teacher with a copy of the complete *Code of Conduct* and a copy of any amendments to the Code as soon as practicable following initial adoption or amendment of the Code. New teachers shall be provided a complete copy of the current Code upon their employment; and
- e) Making complete copies available for review by students, parents or persons in parental relation to students, other school staff and other community members.

(Continued)

Community Relations
/EB

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

Privacy Rights

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Education Law Article 2, Sections 801-a, 2801 and 3214
Family Court Act Articles 3 and 7
Vehicle and Traffic Law Section 142
8 NYCRR Section 100.2

NOTE: Refer also to *District Code of Conduct*

Adopted: 1/25/16

Community Relations

SUBJECT: UNLAWFUL POSSESSION OF A WEAPON UPON SCHOOL GROUNDS

It shall be unlawful for any person to knowingly possess any air-gun, spring-gun or other instrument or weapon in which the propelling force is a spring, air, piston or CO2 cartridge upon school grounds or in any District building without the express written authorization of the Superintendent or his/her designee.

Additionally, the possession of any weapon, as defined in the New York State Penal Code, on school property or in school buildings is prohibited, except by law enforcement personnel or upon written authorization of the Superintendent/designee.

Unlawful possession of a weapon upon school grounds may be a violation of the New York State Penal Law, and is a violation of School District policy and the *Code of Conduct*.

Penal Law Sections 265.01-265.06

NOTE: Refer also to Policy #7360 -- Weapons in School and the Gun-Free Schools Act

Adopted: 1/25/16

Community Relations

SUBJECT: THREATS OF VIOLENCE IN SCHOOL

The School District is committed to the prevention of violence against any individual or property in the schools or at school activities whether such acts and/or threats of violence are made by students, staff, or others. Threats of violence against students, school personnel and/or school property will not be tolerated whether or not such threats occur on school grounds or during the school day.

Any acts and/or threats of violence, including bomb threats, whether made orally, in writing or electronically shall be subject to appropriate discipline in accordance with applicable law, District policies and regulations, as well as the Student Discipline *Code of Conduct* and collective bargaining agreements, as may be necessary.

While acknowledging an individual's constitutional rights, including applicable due process rights, the District refuses to condone acts and/or threats of violence which threaten the safety and wellbeing of staff, students and the school environment. Employees and students shall refrain from engaging in threats or physical actions which create a safety hazard for others.

All staff who are made aware of physical acts and/or threats of violence directed to students or staff are to report such incidents to the Building Principal/designee, who shall report such occurrences to the Superintendent. Additionally, the Building Principal/designee will also report occurrences of violence, whether involving an actual confrontation or threat of potential violence, to the school psychologist and/or Director of Special Education if applicable. Local law enforcement agencies may be called as necessary upon the determination of the Superintendent/designee.

Students are to report all acts and/or threats of violence, including threats of suicide, of which they are aware by reporting such incidents to the school hotline, a faculty member, or the Building Principal.

The District reserves the right to seek restitution, in accordance with law, from the parent/guardian and/or student for any costs or damages which had been incurred by the District as a result of the threats or acts of violence in the schools.

This policy will be enforced in accordance with applicable laws and regulations, as well as collective bargaining agreements and the Student Discipline *Code of Conduct* as may be necessary. Additionally, this policy will be disseminated, as appropriate, to students, staff, and parents and will be available to the general public upon request.

Regulations will be developed to address safety concerns in the schools, and appropriate sanctions for violations of this policy by students will be addressed in the Student Discipline *Code of Conduct*.

Adopted: 1/25/16

Community Relations

SUBJECT: EMERGENCY SCHOOL CLOSINGS

In the event it is necessary to close school for the day, activate a delayed starting time or early dismissal (as well as information relating to cancellation of after-school activities/late bus runs), due to inclement weather, impassable roads, or other emergency reasons, announcement thereof shall be made over local radio and television stations, Global Connection/auto dialing and the Internet/District website as designated by the Superintendent.

When school is closed, all related activities, including athletic events and student activities, will ordinarily be suspended for that day and evening.

The attendance of personnel shall be governed by their respective contracts.

Education Law Section 3604(7)

Adopted: 1/25/16

Non-Instructional/Business
Operations

SUBJECT: SAFETY AND SECURITY

The Board of Education of the Otego-Unadilla Central School District hereby declares that it is the policy of this School District to provide a safe and secure environment to all those persons, students, staff and visitors, who lawfully enter upon District property or who travel in District vehicles for the purposes of the District.

It shall be the responsibility of the Superintendent to establish and carry out written regulations that will:

- a) Identify those staff members who will be responsible for the effective administration of the regulations;
- b) Provide staff time and other necessary resources for the effective administration of the regulations;
- c) Establish periodic written review of the activities of the staff to ensure compliance with applicable laws and regulations;
- d) Provide an on-going mechanism for the effective review of safety and security concerns of the staff, students and affected public;
- e) Provide for reports to the Board of Education regarding the significant aspects of safety and security of the District.

Labor Law Section 27-a
12 NYCRR Part 820, Article 28

NOTE: Refer also to Policy #5681 -- School Safety Plans

Adopted: 1/25/16

Non-Instructional/Business
Operations

SUBJECT: SCHOOL SAFETY PLANS

The District-wide and building-level school safety plans have been adopted by the School Board only after at least one (1) public hearing that provided for the participation of school personnel, parents, students, and any other interested parties. Each plan shall be reviewed by the appropriate school safety team on at least an annual basis, updated as needed by September 1 and recommended to the Board of Education for approval. These plans will be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of schools and the School District with local and county resources in the event of such incidents or emergencies.

District-Wide School Safety Plan

District-wide school safety plan means a comprehensive, multi-hazard school safety plan that covers all school buildings of the School District that addresses prevention and intervention strategies, emergency response and management at the District level and has the contents as prescribed in Education Law and Commissioner's Regulations.

The District-wide school safety plan shall be developed by the District-wide school safety team appointed by the Board of Education. The District-wide team shall include, but not be limited to, representatives of the School Board, student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

Building-Level School Safety Plans

Building-level school safety plan means a building-specific school emergency response plan that addresses prevention and intervention strategies, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's Regulations. As part of this plan the District will define the chain of command in a manner consistent with the National Incident Management System (NIMS)/Incident Command System (ICS).

The building-level plan shall be developed by the building-level school safety team. The building-level school safety team means a building-specific team appointed by the Building Principal, in accordance with regulations or guidelines prescribed by the Board of Education. The building-level team shall include, but not be limited to, representatives of teacher, administrator, and parent organizations, school safety personnel, other school personnel, community members, local law enforcement officials, local ambulance or other emergency response agencies, and any other representatives the School Board deems appropriate.

If the District receives federal preparedness funds, the District requires appropriate personnel to complete the IS-700 NIMS (National Incident Management System) introductory course.

(Continued)

Non-Instructional/Business
Operations

SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)

Filing/Disclosure Requirements

The District shall file a copy of its comprehensive District-wide school safety plan and any amendments thereto with the Commissioner of Education no later than thirty (30) days after their adoption. A copy of each building-level school safety plan and any amendments thereto shall be filed with the appropriate local law enforcement agency and with the state police within thirty (30) days of its adoption. Building-level emergency response plans shall be confidential and shall **not** be subject to disclosure under the Freedom of Information Law or any other provision of law.

Homeland Security Presidential Directives - HSPD-5, HSPD-8
Homeland Security Act of 2002, 6 USC Section 101
Education Law Section 2801-a
Public Officers Law Article 6
8 NYCRR Section 155.17

Adopted: 1/25/16

Community Relations
U/EB

SUBJECT: VISITORS TO THE SCHOOL

Parents and other citizens of the District are encouraged to visit the schools to better understand the process of education. In order to avoid disruption of the educational process, visitors are expected to comply with this policy, and other applicable District policies.

All visitors must report to the school office or other designated individual to request a visitor's pass to be allowed further access to the building. Visitations to classrooms for any purpose require permission in advance from the Building Principal in order to allow teachers the opportunity to arrange their schedules to accommodate such requests.

When individual Board members visit the schools, they must abide by the regulations and procedures developed by the administration regarding school visits.

Members of the School District staff will treat parents and other members of the public with respect and expect the same in return. The District must keep schools and administrative offices free from disruptions and prevent unauthorized persons from entering school/District grounds.

Accordingly, this policy promotes mutual respect, civility, and orderly conduct among the District employees, parents, and the public. We do not intend this policy to deprive any person of his/her right to freedom of expression. Rather, we seek to maintain, to the extent possible and reasonable, a safe, productive and harassment-free environment for our students and staff. In the interest of presenting teachers and other employees as positive role models, we encourage positive communication and discourage volatile, hostile, or aggressive actions. This District seeks public cooperation with this endeavor.

a) Disruptive Individual Must Leave School Grounds

Any individual who disrupts or threatens to disrupt school/office operations/events, threatens the health and safety of students or staff, willfully causes property damage, uses loud and/or offensive language that could provoke a violent reaction, or who has otherwise established a continued pattern of unauthorized entry on School District property will be directed by the school's Principal or other person in charge to leave school, School District property, or event promptly. If the person does not comply it will be considered a trespass and law enforcement authorities will be called. Future access to school property or events may be restricted.

b) Directions to Staff in Dealing with Abusive Material

If any member of the public uses obscenities or speaks in a demanding, loud, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed will calmly and politely warn the speaker to communicate civilly and that a failure to do so could result in a request to leave or end the contact. If the individual does not stop the abusive behavior, the District employee will verbally notify the individual that the meeting, conference, or telephone

(Continued)

Community Relations
U/EB

SUBJECT: VISITORS TO THE SCHOOL (Cont'd.)

Conversation is terminated. If the individual is on District premises or at a District event, the administrator, custodian or other person in charge, may request the individual to leave promptly or law enforcement authorities will be called.

Any spectator, defined as one who looks on at a show or game, who is ejected from an interscholastic competition for having used profanity, who threatens to or physically assaults a contest official shall be sanctioned for such conduct on the part of such spectator in the following manner:

1. Any spectator excluded by a certified contest official, school administrator, Athletic Director, or event chaperone from an interscholastic competition is ineligible to attend any interscholastic contest in that sport until the next previously scheduled home contest at the same level has been completed. The spectator may not be present at the game site.
2. A spectator who attempts to, threatens to, or shoves, strikes, kicks, or makes other physical contact with the intent to annoy, harass, or intimidate another person during a school-sponsored event shall be expelled immediately and banned from further attendance in all sports for a period of time to be determined by the School District's Superintendent in consultation with the Athletic Director.

c) Provide Policy and Report Incident

When a staff member determines that a member of the public is in the process of violating the provisions of this policy, the staff member should direct the person to the building administrator, or other school official in charge, which should provide a written copy of this policy at the time of occurrence. The staff member will provide a written report of the incident to his/her supervisor.

Education Law Section 2801
Penal Law Sections 140.10 and 240.35

Adopted: 1/25/16

Appendix 3: UPDATE -Training modules at Unatego- 2019-2020

Active Shooter Training for all Staff March 2020.

Annual training for all staff on Safety Plan and Building Emergency Plans in September 2019

Right to Know Training and Blood-Borne Pathogen training annually on Opening Day Superintendent's Staff Development Day, September 2019.

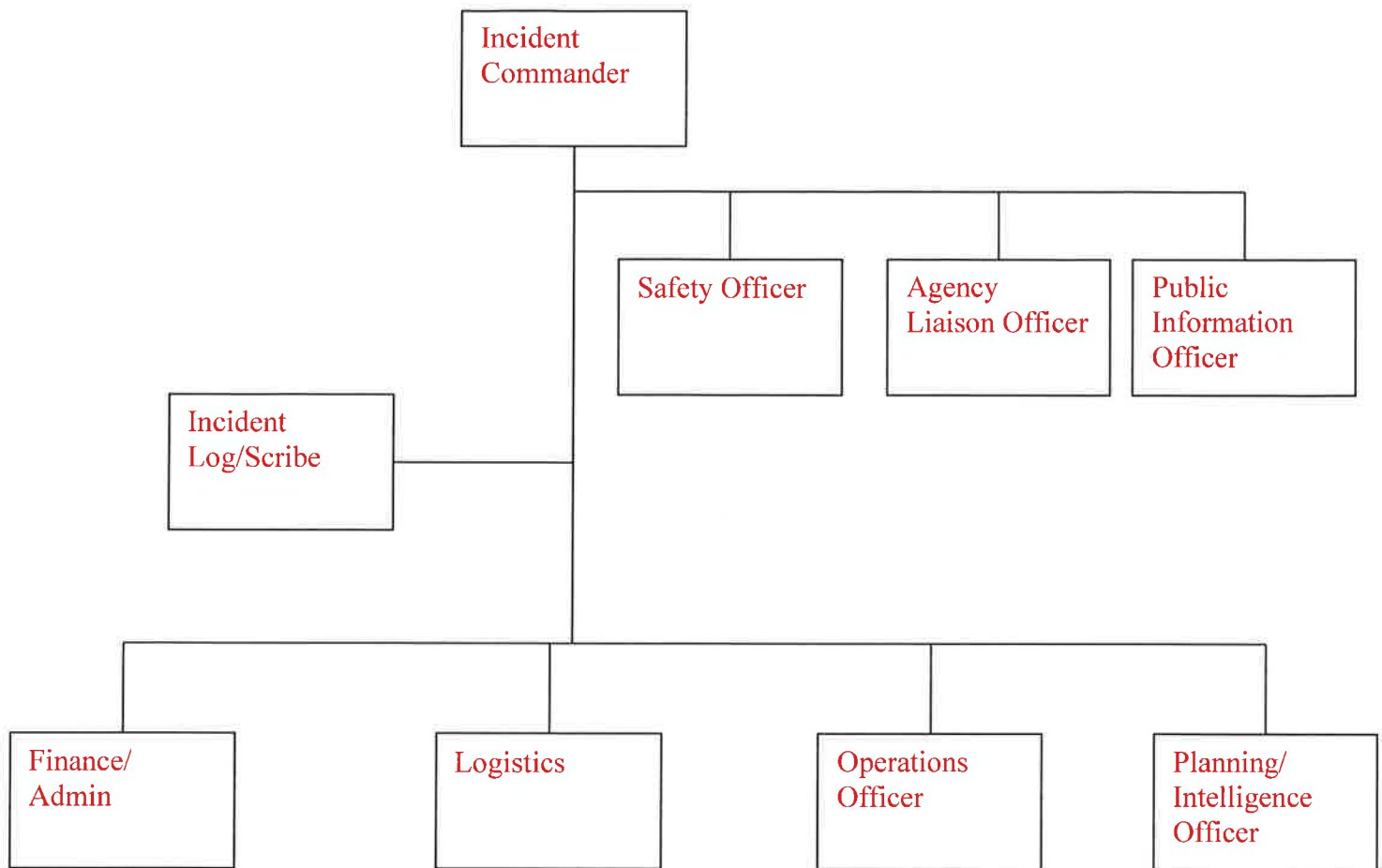
Annual training of all staff at Building level faculty meetings.

Stop the Bleed Training for MS-HS staff, December 2019

Disaster Preparedness Training for all District Staff, March 2020

First Aid/CPR Training for staff March 2020

Appendix 4: District Incident Command Structure



Staff Assignments-

Incident Commander-Dave Richards

Operations Officer-Building Principal

Planning/Intelligence Officer- Katherine Mazourek

Logistics-Brian Trask

Finance/Administration-Patti Loker

Safety Officer-Brian Trask

Agency Liaison Officer-Amber Birdsall

Public Information Officer-Dave Richards

Incident Log/Scribe-Sheila Nolan

Appendix 5: Sites and potential emergencies

Site	Hazards
Otego Elementary School And Bus Garage Main Street, Otego, NY 13825	Elementary School Building, Bus Garage, Parking areas, Athletic fields, Route 7, Interstate Route 88, Railroad tracks, residences around campus, woods and fields on and around campus, Susquehanna River.
Unatego Elementary School Main Street, Unadilla, NY 13849	Elementary Building, Storage Building, Athletic Fields, Playground, Parking areas, Susquehanna River, Route 7, Interstate Route 88, Railroad Tracks, residences around campus, woods and fields around campus, Red Apple and Mirabito's gas stations, C&J Auto Sales & Repair Shop, Boulder Oil.
Unatego Jr/Sr High School 2641 State Highway 7 Otego, NY 13825	Jr/Sr High Building, Booster Roost, Athletic fields, Parking Areas, Greenhouse opposite School, Route 7, Interstate Route 88, Railroad tracks, woods and fields around campus, residences around campus.

District Resources Available for use during an emergency

Buses (see Appendix 1)

Portable Radios: Unatego Elementary(8), Jr/Sr HS (10), District Office (5)

AED's: Unadilla (1), Otego (1), Jr/Sr HS (2 and 1 portable unit)

Fire Extinguishers: Unadilla (21), Jr/Sr HS (55)

Medical Equipment (First Aid supplies, cots, blankets)

Vehicles: tractors (2 with loaders), mower (1 with power broom and snow blower), snow blower (1 with 3 point hitch), chainsaws (2), ¾ ton truck with snowplow and sander (1), portable trash pump (1), portable generator (1), walk behind snow blower (1).

Red Cross Sheltering Center at Unatego Elementary and at the Jr/Sr High School.

The District has personnel trained in many emergency response actions, including First Aid, CPR and AED Use, Emergency Medical Technicians, and Cardiac Care Technicians. A current listing of those staff members trained is maintained in each school in the district by the school nurse. Each coach has been certified in first aid and CPR/AED use.

Appendix 6: PROTECTIVE ACTION OPTIONS

A. Definitions of Protective Action Options

Early Dismissal meets the need to return students to their home schools, home and family as rapidly as possible.

Evacuation to a safe place requires that a building's inhabitants get out and go somewhere else. Evacuation may mean only going outside, away from the building and waiting for the danger to pass. In some circumstances, however, the nature of the emergency may demand that staff and students be transported and housed temporarily in some other building (shelter).

Sheltering may be internal or external. During conditions when the roads are closed or outside travel is extremely hazardous, sheltering internal to our buildings may be necessary. For Weather related (tornado, hurricane, severe storm etc.) internal sheltering, areas within the buildings are used. These areas include rooms and halls without glass windows, doors, or skylights. Gymnasiums, cafeterias and other spaces with wide free span roofs are NOT used. When evacuation from one of our buildings is deemed appropriate, but early dismissal is not, sheltering in other buildings on campus is used.

B. Introduction

Upon notification of an emergency, the Incident Commander will:

- Immediately take charge
- Alert the Superintendent of and/or Director of Facilities
- Activate the Building-level Emergency Response Team

C. Procedures of Protective Action Options

School Cancellation

- Monitor the situation - by the Superintendent/Incident Commander or Designee
- Make Determination –by the Superintendent/Incident Commander or Designee
- Contact the local media

Early Dismissal

- Monitor the situation - by the Superintendent/Incident Commander or Designee
- If conditions warrant, close school- by the Superintendent/Incident Commander or Designee
- Contact Transportation Supervisor to arrange transportation
- Contact local media to inform parents of early dismissal
- Set up an information center so that parents may make inquiries as to the situation
- Retain appropriate district personnel until all students have been returned home

Evacuations (before, during and after school hours)

- Determine the level of threat-by the Superintendent/Incident Commander or Designee

- Contact the transportation Supervisor to arrange transportation
- Clear all evacuation routes and sites prior to evacuation
- Evacuate all staff and students to pre-arranged evacuation sites
- Where appropriate, facilities personnel will sweep the building to insure that staff, students and visitors have been safely evacuated
- Establish a command post
- All non-instructional staff shall report to the command post for direction and duties
- Account for all student and staff population. Report any missing staff or students to the Building/Program Administrator
- Make determination regarding early dismissal- by the District Superintendent/Incident Commander or Designee
- If determination was made to dismiss early, contact local media to inform parents of early dismissal
- Ensure adult supervision or continued school supervision/security
- Set up an information center so that parents may make inquiries as to the situation
- Student/visitor driver's identification will be taken as the vehicle exits the parking area
- If persons of parental relation pick up their students, they must sign them out
- Retain appropriate district personnel until all students have been returned home

Sheltering sites (internal and external)

- Determine the level of threat- by the Superintendent/Incident Commander or Designee
- Determine location of sheltering depending on nature of incident
- Contact the transportation Supervisor to arrange transportation to external site- if needed
- Transport by foot or vehicle to external sheltering site- if needed
- Where appropriate, facilities personnel will sweep the building to insure that staff, students, visitors have been safely evacuated
- Establish a command post
- Account for all students and staff. Report any missing staff to or students to the Building/Program Administrator
- Determine other occupants in the building
- Make appropriate arrangements for human needs
- Take appropriate safety precautions
- Establish a public information officer to provide information and current status of the situation to parents and other inquiring parties
- If persons in parental relation pick up their students, they must sign them out
- Retain appropriate district personnel until all students have been returned home

Appendix 7: Response Protocols to Specific Incidents

HOSTAGE

Response Action:

1. Identify hostage situation - first person on the scene.
2. Notify the building administrator.
3. Immediately notify police of the situation and follow their instructions - building administrator.
4. Inform superintendent of situation and actions taken -building administrator.
5. Upon arrival of police officials, implement the following response actions as necessary:
 - * isolate area of building involved
 - * notify parents or spouse
 - * public information statements
6. The police will determine the termination of the emergency.

BOMB THREAT

Response Action:

1. Upon receipt of a bomb threat by telephone:
 - a. Ask the following questions (refer to **Bomb Threat Information Sheet**):
 - * Where, specifically, is bomb located?
 - * When, exactly, is bomb set to go off?
 - * What materials are in the bomb?
 - * What does the bomb look like?
 - * Why is caller doing this?
 - * Who is caller?
 - b. Write down answers to the above.
 - c. Describe the caller's voice:
 - * Was it male or female?
 - * Was it young or old?
 - * Was the voice disguised or have an accent?
 - * Describe any background noises.
2. Notify building administrator.
3. Notify police and superintendent - building administrator.
4. Notify staff and students to evacuate the building - building administrator. **DO NOT MENTION "BOMB SCARE!"**.
 - a. Use the fire alarm.
 - b. Set a guard at each entrance of the building to prevent people from re-entering the building.
5. Upon arrival, advise police or fire department of situation and follow their instructions. Advise superintendent of their presence. Turn control of building over to them - building administrator.
 - a. Arrange with police to have medical assistance stand by in the event that a device is found.

Recovery Action:

1. Administrator involved should have building reoccupied by staff and students after it has been cleared by fire and police officials.

INTRUDER

Response Action:

1. Identify the intruder - first person on the scene.
2. Notify the building administrator.
3. Advise police of situation and follow their instruction for handling intruder(s) and ensuring safety of students and staff - building administrator.
4. Based on advise of police, confront the intruder - building administrator.
5. Escort intruder out of the building - building administrator.
6. If intruder refuses to leave, maintain surveillance and summon police - building administrator.
7. Police or building administrator to determine the termination of the contingency.

KIDNAPPED PERSON

Response Action:

1. Identify kidnapping incident - first person on the scene.
2. Notify building administrator.
3. Immediately notify the police. Advise them of the situation and follow their instructions - building administrator.
4. Notify the superintendent - building administrator.
5. In coordination with police agency, notify parents or spouses of individuals who are or could be kidnapped. Also prepare official response in the event of media inquires.
6. Police to determine the termination of emergency.

Pre-plan Action:

Develop attendance procedures to account for pupils and for unscheduled releases during school.

Appendix 8: Names and contacts of educational agencies

Name	Address	Town	Contact	Telephone
DCMO BOCES	6678 County Road 32	Norwich	Mike MacDonald	607-335-1234
Head Start-Unadilla Community Center	246 Main Street Unadilla, NY 13849	Unadilla	Tammy Bailey	607-369-7676

Appendix 9: Threat Assessment

Threats of violence in school, while not commonplace, have the potential to become catastrophic if not responded to in an appropriate manner. These threats can originate from within the school community (students or staff) or from outside (disgruntled taxpayers, parents, persons from “competing” districts, terrorists). Regardless of the origin of the threat, the Unatego Central School District is committed to respond to all threats of violence using protocol as established by the United States Secret Service in its *Safe School Initiative: Implications for the Prevention of School Attacks in the United States (2002)*. Broadly speaking, this document urges schools to develop a multi-pronged approach to threats of violence and to coordinate a patterned response to each threat.

The patterned approach varies depending upon the individual threat, but each threat is subjected to a three-pronged process that; 1) Determines whether the threat is direct or implied; 2) Determines the potential for violence of the threat; and 3) Determines the plan of action to prevent the threat of violence from becoming an act of violence.

- 1) All received threats will be initially treated as direct, meaning that initially the district will treat every threat of violence as serious until it is proven otherwise. For this reason, differentiating between implied and direct threats of violence is somewhat a moot point because further investigation will be conducted on each and every threat received. The person receiving the threat will have the option of convening the threat assessment group for any threat received, or may use available information to determine the potential for violence immediately.
- 2) The threat assessment group, if activated, will utilize threat assessment forms to “quantify” the extent of the threat and categorize it into one of three categories: low, medium or high.
- 3) Based upon the category of threat, the district will implement strategies to deal with the specifics contained in the received threat. These strategies will include the assistance of law enforcement agencies and could result in a myriad of actions, from simple non-intrusive investigations to more complex emergency actions. All actions will be deployed via the Incident Command Structure and will be implemented with one objective in mind, namely to safeguard the school population from danger.

Appendix 10: Adoption of Plan

Date of District-wide School Safety Team appointment by Board of Education resolution:

August 6, 2001

Date(s) of meetings of District-wide School Safety Team in development of Plan:

September 17 and 26, 2001; October 10 and 24, 2001

Date that District-wide School Safety Plan was first read and tabled for public comment:

November 19, 2001

Date of public hearing by Board of Education:

December 17, 2001

Date of adoption by Board of Education of District-wide School Safety Plan:

January 8, 2002

Date District-wide School Safety Plan was mailed to the New York State Education Department:

January 9, 2002

Date of re-adoption by Board of Education of District-wide School Safety Plan:

September 2016

Date Revisions adopted by District Wide Safety Committee

September 2018

Annual Update and Board Approval

November 2018

Date Revisions adopted by District Wide Safety Committee

June 2020

Annual Update and Board Approval

July 2020

Minutes of committee meetings, Board of Education meetings and appropriate resolutions are kept by the Clerk of the Board of Education.

<u>Unatego Central School</u>			<u>TA fund # 50</u>	<u>Entries: 4</u>	
<u>Trust & Agency</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	6/15/20, 6/19/20		9011(Void), 9015-9017	4	
			<u>WIRE NUMBERS</u>	<u>Wire Count</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
	<u>"PERFECT WARRANT NO CORRECTIONS NECESSARY"</u>				
Purchase Order Should Be Created Prior To Purchases:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>TA fund # 49</u>	<u>Entries: 5</u>	
<u>Trust & Agency</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	6/5/20,6/26/20		8997 (Void), 9004(Void), 9020	3	
			<u>WIRE NUMBERS</u>	<u>Wire Count</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
	<u>"PERFECT WARRANT NO CORRECTIONS NECESSARY"</u>				
Purchase Order Should Be Created Prior To Purchases:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>TA fund # 48</u>	<u>Entries: 4</u>	
<u>Trust & Agency</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/05/20		9011-9014	4	
			<u>WIRE NUMBERS</u>	<u>Wire Count</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
	<u>"PERFECT WARRANT NO CORRECTIONS NECESSARY"</u>				
Purchase Order Should Be Created Prior To Purchases:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>TA fund # 47</u>	<u>Entries: 29</u>	
<u>Trust & Agency</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/05/20		8990-9010	21	
			<u>WIRE NUMBERS</u>	<u>Wire Count</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
	<u>"PERFECT WARRANT NO CORRECTIONS NECESSARY"</u>				
Purchase Order Should Be Created Prior To Purchases:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>TA fund # 46</u>	<u>Entries: 41</u>	
<u>Trust & Agency</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	6/11/20,6/25/20		8986-8989,9018-9019	6	
			<u>WIRE NUMBERS</u>	<u>Wire Count</u>	
			2146-2150,2158-2163	11	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
	<u>"PERFECT WARRANT NO CORRECTIONS NECESSARY"</u>				
Purchase Order Should Be Created Prior To Purchases:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>Federal # 15</u>	<u>2</u>	
<u>Federal</u>	<u>CHECK DATE:</u> 06/30/20		<u>CHECK NUMBER</u> 3442	<u>Check Count</u> 1	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
	<u>"PERFECT WARRANT NO CORRECTIONS NECESSARY"</u>				
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>School Lunch # 39</u>	<u>Entries: 2</u>	
<u>School Lunch</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/26/20		6848	1	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					
Make sure you have PO in with scanned packet					

<u>Unatego Central School</u>			<u>School Lunch # 38</u>	Entries: 1	
<u>School Lunch</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/16/20				
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
			2157	1	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>School Lunch # 37</u>	<u>Entries: 23</u>	
<u>School Lunch</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/10/20		6843-6847	5	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>General Fund # 92</u>	<u>Entries: 6</u>	
<u>General Fund</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/26/20		31596-31600	5	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>General Fund # 91</u>	<u>Entries: 75</u>	
<u>General Fund</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/26/20		31601-31637	37	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					
be mindful of not liquidating PO's before all expenses have been done for the year					

<u>Unatego Central School</u>			<u>General Fund # 90</u>	<u>Entries: 4</u>	
<u>General Fund</u>	<u>CHECK DATE:</u> 06/10/20		<u>CHECK NUMBERS</u>	<u>Check Count</u> 4	
			<u>WIRE NUMBERS</u> 2153-2156	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>General Fund # 88</u>	<u>Entries: 6</u>	
<u>General Fund</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	6/15/20, 6/19/20		31412 (Void), 31591-31595	6	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>General Fund # 87</u>	<u>Entries: 4</u>	
<u>General Fund</u>	<u>CHECK DATE:</u> 06/08/20		<u>CHECK NUMBERS</u>	<u>Check Count</u> 2	
			<u>WIRE NUMBERS</u> 2151-2152	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>General Fund # 85</u>	<u>Entries: 1</u>	
<u>General Fund</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/10/20		31590	1	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>General Fund # 84</u>	<u>Entries: 8</u>	
<u>General Fund</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/12/20		31584-31589	6	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
Surveillance247, LLC	IN737	\$3,000.00	Vendor Changed Name	Correct Name of Vendor	Correction Done
<u>PO Should be created prior to purchase or service:</u>					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>General Fund # 82</u>	<u>Entries: 28</u>	
<u>General Fund</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	6/01/20, 06/05/20		31406 (void), 31567-31583	18	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>TA fund # 53</u>	<u>Entries: 10</u>	
<u>Trust & Agency</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/30/20				
			<u>WIRE NUMBERS</u>	<u>Wire Count</u>	
			2164-2173	10	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
	<u>"PERFECT WARRANT NO CORRECTIONS NECESSARY"</u>				
Purchase Order Should Be Created Prior To Purchases:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>TA fund # 52</u>	<u>Entries: 1</u>	
<u>Trust & Agency</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/30/20		9021	1	
			<u>WIRE NUMBERS</u>	<u>Wire Count</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
	<u>"PERFECT WARRANT NO CORRECTIONS NECESSARY"</u>				
Purchase Order Should Be Created Prior To Purchases:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>General Fund # 94</u>	<u>1</u>	
<u>General Fund</u>	<u>CHECK DATE:</u> 06/15/20		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
			<u>WIRE NUMBERS</u> 2178	<u>WIRE COUNT</u> 1	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

<u>Unatego Central School</u>			<u>General Fund # 93</u>	Entries: 32	
<u>General Fund</u>	<u>CHECK DATE:</u>		<u>CHECK NUMBERS</u>	<u>Check Count</u>	
	06/30/20		31638-31654	17	
			<u>WIRE NUMBERS</u>	<u>WIRE COUNT</u>	
	<u>Items that need to be corrected before checks are printed</u>				
<u>Vendor</u>	<u>Invoice</u>	<u>\$ Amount</u>	<u>Problem</u>	<u>Action to be Taken</u>	<u>Response</u>
"PERFECT WARRANT NO CORRECTIONS NECESSARY"					
PO Should be created prior to purchase or service:					
<u>Other Misc. Items to be Noted</u>					

TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL

General Fund Checking

BALANCE ON HAND: May 31, 2020

\$ 4,807,033.12

VOIDED CHECKS:

\$ -

RECEIPTS:

INTEREST	24.76
BOCES AID CLAIM	\$473,796.04
TO RECORD FEDERAL GRANT FUNDS	\$109,028.00
UTILIZING RESERVES FROM NYCLASS TO GENERAL	\$100,000.00
BOCES STIPEND	\$179.45
AFTER SCHOOL PROGRAM	\$865.90
MILEAGE REIMBURSEMENT	\$220.80
FIRST BANK CARD REFUND-FBLA GROUP	\$2,188.49
NYS/FED-BKFT-LUNCH-SNCK-MARCH, APRIL, MAY 2020	\$83,493.00
EXCESS COST	\$252,157.10
19-20 TUITION WORCESTER CSD	\$16,427.45
GEN AID	\$362,526.18
TRANSFER FROM SL TO GEN TO OFFSET DUE TO'S/DUE FROM'S	\$50,000.00
TRANSFER FROM FED TO GEN TO OFFSET DUE TO'S/DUE FROM'S	\$90,000.00

TOTAL RECEIPTS \$ 1,540,907.17

RECEIPTS & BALANCE \$ 6,347,940.29

DISBURSEMENTS: CHECKS 31587-31654
 WIRES 2151-2156, 2178

964,064.27
3,642,284.28

TOTAL DISBURSEMENTS \$ 4,606,348.55

BALANCE ON HAND: June 30, 2020

\$ 1,741,591.74

BANK BALANCE

\$2,414,006.26

PLUS: BANK ERROR

PLUS: IN TRANSIT DEPOSITS

LESS: OUTSTANDING CHECKS

LESS: OUTSTANDING WIRES

672,414.52

NET BALANCE IN BANK

\$1,741,591.74

June 30, 2020
DATE SUBMITTED


DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2019 - 6/30/2020

*Tentative*

Account	Description	Debits	Credits	Balance
A 200	CASH - CHECKING	30,372,507.60	28,630,915.86	1,741,591.74
A 2002NYG	NY CLASS GENERAL	5,131,851.14	2,300,072.48	2,831,778.66
A 210	PETTY CASH	1,339.23	671.56	667.67
A 380	ACCOUNTS RECEIVABLE	16,301.92	9,346.13	6,955.79
A 391CAP	DUE FROM CAPITAL FUND	245,067.45	0.00	245,067.45
A 391DEBT	DUE FROM DEBT SERVICE	223,325.00	223,061.75	263.25
A 391FED	DUE FROM FEDERAL FUND	582,921.78	406,010.18	176,911.60
A 391SL	DUE FROM SCHOOL LUNCH FUND	253,272.16	208,156.96	45,115.20
A 391TA	DUE FROM TRUST & AGENCY	25,257.85	3,276.70	21,981.15
A 4101	STATE AID RECEIVABLE	2,014,376.08	1,061,671.72	952,704.36
A 510	ESTIMATED REVENUES	22,660,171.47	0.00	22,660,171.47
A 521	ENCUMBRANCES	18,715,904.86	18,611,011.78	104,893.08
A 522	EXPENDITURES	21,479,000.82	344,182.98	21,134,817.84
A 599	APPROPRIATED FUND BALANCE	181,754.81	0.00	181,754.81
A 600	ACCOUNTS PAYABLE	811,922.55	859,100.89	47,178.34 CR
A 630TA	DUE TO TRUST & AGENCY	250,445.36	250,610.28	164.92 CR
A 632	DUE TO TEACHER RETIREMENT	654,237.53	1,219,956.54	565,719.01 CR
A 637	DUE TO EMPLOYEES' RETIREMENT SYSTEM	58,354.50	116,074.00	57,719.50 CR
A 821	RESERVE FOR ENCUMBRANCES	18,611,011.78	18,715,904.86	104,893.08 CR
A 827	RETIREMENT CONTRIBUTION RESERVE	0.00	509,794.00	509,794.00 CR
A 828	TRS RETIREMENT RESERVE	0.00	50,000.00	50,000.00 CR
A 867	EMPLOYEE LIABILITY RESERVE	0.00	166,286.70	166,286.70 CR
A 878	CAPITAL RESERVE	0.00	1,300,000.00	1,300,000.00 CR
A 882	RESERVE FOR REPAIRS	0.00	300,000.00	300,000.00 CR
A 917	UNASSIGNED FUND BALANCE	0.00	1,192,934.32	1,192,934.32 CR
A 960	APPROPRIATIONS	0.00	22,841,926.28	22,841,926.28 CR
A 980	REVENUES	170,106.39	23,138,164.31	22,968,057.92 CR
A Fund Totals:		122,459,130.28	122,459,130.28	0.00
Grand Totals:		122,459,130.28	122,459,130.28	0.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Tentative

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400</u>	BOE CONTRACTUAL	3,800.00	1,075.00	4,875.00	2,154.29	0.00	2,720.71
<u>A 1010.450</u>	BOE GENERAL SUPPLIES	500.00	0.00	500.00	320.69	0.00	179.31
1010	BOARD OF EDUCATION *	4,300.00	1,075.00	5,375.00	2,474.98	0.00	2,900.02
<u>A 1040.160</u>	CLASSIFIED SALARIES-DISTRICT CLERK	3,500.00	780.83	4,280.83	4,280.83	0.00	0.00
1040	DISTRICT CLERK *	3,500.00	780.83	4,280.83	4,280.83	0.00	0.00
<u>A 1060.400</u>	DISTRICT MEETING CONTRACTUAL	2,000.00	0.00	2,000.00	341.65	833.35	825.00
1060	DISTRICT MEETING *	2,000.00	0.00	2,000.00	341.65	833.35	825.00
10	**	9,800.00	1,855.83	11,655.83	7,097.46	833.35	3,725.02
<u>A 1240.150</u>	CERTIFIED SALARIES	142,978.00	1,190.20	144,168.20	144,168.20	0.00	0.00
<u>A 1240.160</u>	CLASSIFIED SALARIES	48,464.00	-780.83	47,683.17	46,808.99	0.00	874.18
<u>A 1240.400</u>	MISCELLANEOUS CONTRACTUAL	3,000.00	-900.00	2,100.00	1,306.40	0.00	793.60
<u>A 1240.450</u>	GENERAL SUPPLIES	300.00	0.00	300.00	41.98	0.00	258.02
1240	CHIEF SCHOOL ADMINISTRATOR *	194,742.00	-490.63	194,251.37	192,325.57	0.00	1,925.80
12	**	194,742.00	-490.63	194,251.37	192,325.57	0.00	1,925.80
<u>A 1310.160</u>	CLASSIFIED SALARIES	95,190.00	0.00	95,190.00	94,691.65	0.00	498.35
<u>A 1310.400</u>	MISCELLANEOUS CONTRACTUAL	5,000.00	1,106.49	6,106.49	6,199.07	0.00	-92.58
<u>A 1310.450</u>	GENERAL SUPPLIES	500.00	118.93	618.93	446.33	172.60	0.00
<u>A 1310.490</u>	BOCES SERVICES-FINANCIAL	185,379.84	6,249.90	191,629.74	191,629.74	0.00	0.00
1310	BUSINESS ADMINISTRATION *	286,069.84	7,475.32	293,545.16	292,966.79	172.60	405.77
<u>A 1320.400</u>	MISCELLANEOUS CONTRACTUAL	25,000.00	-275.00	24,725.00	24,725.00	0.00	0.00
1320	AUDITING *	25,000.00	-275.00	24,725.00	24,725.00	0.00	0.00
<u>A 1325.160</u>	CLASSIFIED SALARIES	49,020.00	-1,613.53	47,406.47	44,165.14	0.00	3,241.33
1325	TREASURER *	49,020.00	-1,613.53	47,406.47	44,165.14	0.00	3,241.33
<u>A 1330.160</u>	CLASSIFIED SALARIES	4,000.00	-212.34	3,787.66	3,500.00	0.00	287.66
<u>A 1330.400</u>	MISCELLANEOUS CONTRACTUAL	1,000.00	1,034.99	2,034.99	2,034.99	0.00	0.00
<u>A 1330.450</u>	GENERAL SUPPLIES	2,000.00	-1,693.93	306.07	0.00	0.00	306.07
1330	TAX COLLECTOR *	7,000.00	-871.28	6,128.72	5,534.99	0.00	593.73
<u>A 1345.490</u>	BOCES - DCMO	6,266.00	0.00	6,266.00	6,265.87	0.00	0.13
1345	PURCHASING *	6,266.00	0.00	6,266.00	6,265.87	0.00	0.13
<u>A 1380.400</u>	MISCELLANEOUS CONTRACTUAL	6,000.00	0.00	6,000.00	3,630.50	0.00	2,369.50
1380	FISCAL AGENT FEE *	6,000.00	0.00	6,000.00	3,630.50	0.00	2,369.50
13	**	379,355.84	4,715.51	384,071.35	377,288.29	172.60	6,610.46
<u>A 1420.400</u>	MISCELLANEOUS CONTRACTUAL	13,000.00	3,721.81	16,721.81	12,508.89	0.00	4,212.92

UNATEGO CSD

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1420	LEGAL	*	13,000.00	3,721.81	16,721.81	12,508.89	0.00	4,212.92
<u>A 1430.400</u>	MISCELLANEOUS CONTRACTUAL		3,000.00	3,000.00	6,000.00	1,526.00	2,165.44	2,308.56
<u>A 1430.490</u>	BOCES SERVICES - DCMO		41,729.45	-981.45	40,748.00	40,748.00	0.00	0.00
1430	PERSONNEL	*	44,729.45	2,018.55	46,748.00	42,274.00	2,165.44	2,308.56
<u>A 1460.490</u>	BOCES SERVICES-RECORD RETENTION		7,327.00	16.26	7,343.26	7,343.26	0.00	0.00
1460	RECORDS MANAGEMENT OFFICER	*	7,327.00	16.26	7,343.26	7,343.26	0.00	0.00
<u>A 1480.475</u>	MAILING-DISTRICT		500.00	0.00	500.00	0.00	0.00	500.00
<u>A 1480.490</u>	BOCES SERVICES		25,375.00	0.00	25,375.00	25,340.00	0.00	35.00
1480	PUBLIC INFORMATION & SERVICES	*	25,875.00	0.00	25,875.00	25,340.00	0.00	535.00
14		**	90,931.45	5,756.62	96,688.07	87,466.15	2,165.44	7,056.48
<u>A 1620.160</u>	CLASSIFIED SALARIES		253,650.00	-21,686.72	231,963.28	227,016.25	0.00	4,947.03
<u>A 1620.162</u>	CLASSIFIED SALARIES: OVERTIME		28,000.00	0.00	28,000.00	18,716.60	0.00	9,283.40
<u>A 1620.163</u>	CLASSIFIED SALARIES: SUBSTITUTES		24,000.00	17,311.42	41,311.42	41,311.42	0.00	0.00
<u>A 1620.200</u>	EQUIPMENT		35,000.00	0.00	35,000.00	28,038.00	0.00	6,962.00
<u>A 1620.400</u>	MISCELLANEOUS CONTRACTUAL		146,154.00	6,675.40	152,829.40	91,392.12	13,889.78	47,547.50
<u>A 1620.401</u>	HEALTH AND SAFETY		2,000.00	0.00	2,000.00	370.00	0.00	1,630.00
<u>A 1620.450</u>	GENERAL SUPPLIES		96,381.58	-5,390.72	90,990.86	63,015.91	3,061.33	24,913.62
<u>A 1620.463</u>	REFUSE REMOVAL		11,000.00	-1,200.00	9,800.00	7,850.05	983.35	966.60
<u>A 1620.473-1</u>	WATER-OTEGO		0.00	200.00	200.00	140.00	0.00	60.00
<u>A 1620.473-2</u>	WATER-UNADILLA		3,000.00	0.00	3,000.00	2,156.81	0.00	843.19
<u>A 1620.477-1</u>	ELECTRIC-OTEGO		0.00	5,526.04	5,526.04	6,829.13	0.00	-1,303.09
<u>A 1620.477-2</u>	ELECTRIC-UNADILLA		52,000.00	0.00	52,000.00	38,702.32	0.00	13,297.68
<u>A 1620.477-3</u>	ELECTRIC-HIGH SCHOOL		100,000.00	0.00	100,000.00	68,952.65	0.00	31,047.35
<u>A 1620.554-1</u>	HEATING FUEL-OTEGO		0.00	4,375.30	4,375.30	4,375.30	0.00	0.00
<u>A 1620.554-2</u>	HEATING FUEL-UNADILLA		2,500.00	-1,526.04	973.96	0.00	0.00	973.96
<u>A 1620.554-3</u>	HEATING FUEL-HIGH SCHOOL		107,000.00	-6,845.10	100,154.90	100,154.90	0.00	0.00
<u>A 1620.555-1</u>	BOTTLED GAS-OTEGO		0.00	4,574.60	4,574.60	4,574.60	0.00	0.00
<u>A 1620.555-2</u>	BOTTLED GAS-UNADILLA		38,920.00	0.00	38,920.00	35,077.30	0.00	3,842.70
<u>A 1620.555-3</u>	BOTTLED GAS-HIGH SCHOOL		4,865.00	0.00	4,865.00	2,068.99	0.00	2,796.01
<u>A 1620.571</u>	GAS AND FUEL		2,000.00	1,000.00	3,000.00	2,089.81	0.00	910.19
1620	OPERATION OF PLANT	*	906,470.58	3,014.18	909,484.76	742,832.16	17,934.46	148,718.14
<u>A 1621.160</u>	CLASSIFIED SALARIES		77,700.00	1,079.00	78,779.00	78,779.00	0.00	0.00
<u>A 1621.400</u>	MISCELLANEOUS CONTRACTUAL		7,000.00	5,773.58	12,773.58	5,773.58	0.00	7,000.00

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<u>A 1621.450</u>	GENERAL SUPPLIES	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
1621	MAINTENANCE OF PLANT	88,700.00	6,852.58	95,552.58	84,552.58	0.00	11,000.00
<u>A 1670.400</u>	CONTRACTUAL	12,500.00	1,108.25	13,608.25	13,608.25	0.00	0.00
<u>A 1670.450</u>	MATERIALS & SUPPLIES	30,000.00	-2,140.02	27,859.98	15,520.35	0.00	12,339.63
<u>A 1670.450-CO-19</u>	MATERIALS & SUPPLIES (COVID 19)	0.00	1,031.77	1,031.77	1,031.77	0.00	0.00
<u>A 1670.490</u>	BOCES	125,000.00	-18,496.01	106,503.99	99,289.95	0.00	7,214.04
<u>A 1670.490-CO-19</u>	BOCES (COVID-19)	0.00	9,004.48	9,004.48	9,004.48	0.00	0.00
1670	CENTRAL PRINTING & MAILING	167,500.00	-9,491.53	158,008.47	138,454.80	0.00	19,553.67
<u>A 1680.490</u>	BOCES SERVICES - BROOME-TIOGA	606,587.00	-7,049.42	599,537.58	597,447.46	0.00	2,090.12
1680	CENTRAL DATA PROCESSING	606,587.00	-7,049.42	599,537.58	597,447.46	0.00	2,090.12
16		1,769,257.58	-6,674.19	1,762,583.39	1,563,287.00	17,934.46	181,361.93
<u>A 1910.454</u>	LIABILITY AND BOND INSURANCE	61,000.00	3,718.00	64,718.00	64,718.00	0.00	0.00
<u>A 1910.455</u>	STUDENT ACCIDENT	10,000.00	-795.00	9,205.00	8,991.30	0.00	213.70
1910	UNALLOCATED INSURANCE	71,000.00	2,923.00	73,923.00	73,709.30	0.00	213.70
<u>A 1920.400</u>	SCHOOL ASSOCIATION DUES	11,000.00	-2,249.00	8,751.00	8,751.00	0.00	0.00
1920	SCHOOL ASSOCIATION DUES	11,000.00	-2,249.00	8,751.00	8,751.00	0.00	0.00
<u>A 1964.400</u>	REFUND ON REAL PROPERTY TAXES	8,000.00	-620.72	7,379.28	0.00	0.00	7,379.28
1964	REFUND ON REAL PROPERTY TAXES	8,000.00	-620.72	7,379.28	0.00	0.00	7,379.28
<u>A 1981.490</u>	BOCES SERVICES - DCMO	168,154.00	0.42	168,154.42	168,154.42	0.00	0.00
1981	BOCES ADMINISTRATIVE COSTS	168,154.00	0.42	168,154.42	168,154.42	0.00	0.00
<u>A 1983.490</u>	BOCES CAPITAL EXPENSES	322,186.00	0.00	322,186.00	322,154.19	0.00	31.81
1983	BOCES CAPITAL EXPENSES	322,186.00	0.00	322,186.00	322,154.19	0.00	31.81
19		580,340.00	53.70	580,393.70	572,768.91	0.00	7,624.79
1		3,024,426.87	5,216.84	3,029,643.71	2,800,233.38	21,105.85	208,304.48
<u>A 2020.150</u>	CERTIFIED SALARIES	326,835.00	1,027.26	327,862.26	327,862.26	0.00	0.00
<u>A 2020.160</u>	CLASSIFIED SALARIES	86,900.00	364.54	87,264.54	70,453.99	0.00	16,810.55
<u>A 2020.160-SC</u>	CLASSIFIED SALARIES: SUB-REG	5,800.00	0.00	5,800.00	5,496.51	0.00	303.49
<u>A 2020.400</u>	MISC CONTRACTUAL	1,000.00	0.00	1,000.00	34.62	0.00	965.38
<u>A 2020.400-2</u>	MISC CONTRACTUAL-UNADILLA	1,300.00	0.00	1,300.00	588.00	0.00	712.00
<u>A 2020.400-3</u>	MISC CONTRACTUAL-HIGH SCHOOL	2,800.00	-22.29	2,777.71	1,486.76	0.00	1,290.95
<u>A 2020.400-4</u>	MISC CONTRACTUAL - JUNIOR HIGH	1,300.00	22.29	1,322.29	1,322.29	0.00	0.00
<u>A 2020.450-2</u>	GENERAL SUPPLIES-UNADILLA	2,000.00	0.00	2,000.00	462.66	0.00	1,537.34
<u>A 2020.450-3</u>	GENERAL SUPPLIES-HIGH SCHOOL	2,000.00	0.00	2,000.00	747.71	0.00	1,252.29

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<u>A 2020.450-4</u>	GENERAL SUPPLIES-JR HIGH	2,000.00	0.00	2,000.00	154.95	0.00	1,845.05
<u>A 2020.490</u>	BOCES SERVICES - DCMO	40,333.00	12,927.49	53,260.49	53,850.49	0.00	-590.00
2020	SUPERVISION-REGULAR SCHOOL *	472,268.00	14,319.29	486,587.29	462,460.24	0.00	24,127.05
<u>A 2060.490</u>	RESEARCH, PLANNING, EVALUATION	1,832.00	0.00	1,832.00	1,832.00	0.00	0.00
2060	RESEARCH, PLANNING & EVALUAT *	1,832.00	0.00	1,832.00	1,832.00	0.00	0.00
<u>A 2070.400</u>	MISCELLANEOUS CONTRACTUAL	5,000.00	0.00	5,000.00	2,000.00	0.00	3,000.00
<u>A 2070.400-2</u>	CONFERENCES-UNADILLA	1,000.00	0.00	1,000.00	285.00	0.00	715.00
<u>A 2070.400-3</u>	CONFERENCES-SR HIGH	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 2070.400-4</u>	CONFERENCES - JUNIOR HIGH	1,000.00	-616.26	383.74	0.00	0.00	383.74
<u>A 2070.450</u>	IN SERVICE TRAINING INSTRUCTION MATERIALS AND SUPPLIES	0.00	616.26	616.26	612.45	0.00	3.81
2070	INSERVICE TRAINING-INSTRUCTION *	8,000.00	0.00	8,000.00	2,897.45	0.00	5,102.55
20	**	482,100.00	14,319.29	496,419.29	467,189.69	0.00	29,229.60
<u>A 2110.120</u>	CERTIFIED SALARIES: K-6	1,653,855.00	58,233.05	1,712,088.05	1,704,117.90	0.00	7,970.15
<u>A 2110.121</u>	CERTIFIED SALARIES: LTA'S - K-6	97,191.00	-32,439.67	64,751.33	63,990.59	0.00	760.74
<u>A 2110.130</u>	CERTIFIED SALARIES: 7-12	2,148,646.00	32,439.67	2,181,085.67	2,205,037.00	0.00	-23,951.33
<u>A 2110.132</u>	CERTIFIED SALARIES: AIS/AE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<u>A 2110.132-CS</u>	CERTIFIED SALARIES: COMMUNITY SCHOOLS/AFTERSCHOOL	50,000.00	-12,319.82	37,680.18	13,769.75	0.00	23,910.43
<u>A 2110.140</u>	SUBSTITUTES-TEACHERS	130,000.00	-58,233.05	71,766.95	69,549.18	0.00	2,217.77
<u>A 2110.160-CS</u>	CLASSIFIED SALARIES: COMMUNITY SCHOOLS	0.00	982.83	982.83	982.83	0.00	0.00
<u>A 2110.161</u>	CLASSIFIED SALARIES: AIDES	187,729.00	0.00	187,729.00	60,925.26	0.00	126,803.74
<u>A 2110.163</u>	SUBSTITUTES-AIDES	40,000.00	0.00	40,000.00	21,824.63	0.00	18,175.37
<u>A 2110.400</u>	CONTRACTUAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
<u>A 2110.400-2</u>	CONTRACTUAL EXPENSE-UNADILLA	3,000.00	0.00	3,000.00	1,513.07	0.00	1,486.93
<u>A 2110.400-3</u>	CONTRACTUAL EXPENSE-HIGH SCHOOL	8,000.00	-680.00	7,320.00	4,275.82	164.68	2,879.50
<u>A 2110.400-4</u>	CONTRACTUAL EXPENSE-JUNIOR HIGH	5,000.00	680.00	5,680.00	4,455.00	0.00	1,225.00
<u>A 2110.400-CS</u>	COMMUNITY SCHOOLS/CONTRACTUAL EXPENSE	0.00	11,111.56	11,111.56	11,111.56	0.00	0.00
<u>A 2110.450-1</u>	MATERIALS/SUPPLIES-OTEGO	0.00	0.00	0.00	-2.87	0.00	2.87
<u>A 2110.450-2</u>	MATERIALS/SUPPLIES-UNADILLA	30,000.00	0.00	30,000.00	12,852.06	2,553.15	14,594.79
<u>A 2110.450-3</u>	MATERIALS/SUPPLIES-HIGH SCHOOL	32,000.00	0.00	32,000.00	24,565.24	98.22	7,336.54
<u>A 2110.450-4</u>	MATERIALS/SUPPLIES/JR HIGH	20,000.00	-3,446.45	16,553.55	8,164.50	120.00	8,269.05
<u>A 2110.450-CS</u>	COMMUNITY SCHOOLS/SUPPLIES	0.00	225.43	225.43	225.43	0.00	0.00

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<u>A 2110.471</u>	TUITION PAYMENTS		10,000.00	0.00	10,000.00	1,577.25	0.00	8,422.75
<u>A 2110.472</u>	TUITION PAYMENTS		3,000.00	0.00	3,000.00	976.00	0.00	2,024.00
<u>A 2110.480-0</u>	HDCVR-TXTBKS PBKS		68,000.00	-7,660.58	60,339.42	31,054.71	907.90	28,376.81
<u>A 2110.480-4</u>	HDCVR-TXTBKS PBKS/JUNIOR HIGH		0.00	9,480.58	9,480.58	9,480.58	0.00	0.00
<u>A 2110.490</u>	BOCES - DCMO		269,128.50	0.00	269,128.50	167,292.66	0.00	101,835.84
2110	TEACHING-REGULAR SCHOOL	*	4,758,549.50	-1,626.45	4,756,923.05	4,417,738.15	3,843.95	335,340.95
21		**	4,758,549.50	-1,626.45	4,756,923.05	4,417,738.15	3,843.95	335,340.95
<u>A 2250.150</u>	CERTIFIED SALARIES		695,595.00	8,824.64	704,419.64	704,419.64	0.00	0.00
<u>A 2250.151</u>	CERTIFIED SALARIES - LTA's		117,202.00	1,385.41	118,587.41	118,587.41	0.00	0.00
<u>A 2250.160</u>	CLASSIFIED SALARIES		300,319.00	35,642.43	335,961.43	403,494.64	0.00	-67,533.21
<u>A 2250.400</u>	CONTRACTUAL EXPENSES		130,000.00	-39,404.30	90,595.70	77,652.55	0.00	12,943.15
<u>A 2250.450</u>	GENERAL SUPPLIES		8,500.00	-458.56	8,041.44	3,608.09	0.00	4,433.35
<u>A 2250.471</u>	TUITION PAYMENTS		280,000.00	0.00	280,000.00	203,864.00	1,101.20	75,034.80
<u>A 2250.472</u>	TUITION PAYMENTS		230,000.00	-8,824.64	221,175.36	130,666.20	0.00	90,509.16
<u>A 2250.490</u>	BOCES - DCMO		1,927,254.10	450.56	1,927,704.66	1,927,704.66	0.00	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	3,688,870.10	-2,384.46	3,686,485.64	3,569,997.19	1,101.20	115,387.25
<u>A 2280.490</u>	BOCES SERVICES - DCMO		641,706.00	11,797.15	653,503.15	653,503.15	0.00	0.00
2280	OCCUPATIONAL EDUCATION	*	641,706.00	11,797.15	653,503.15	653,503.15	0.00	0.00
22		**	4,330,576.10	9,412.69	4,339,988.79	4,223,500.34	1,101.20	115,387.25
<u>A 2330.490</u>	BOCES SERVICES		23,210.00	1,894.70	25,104.70	25,104.70	0.00	0.00
2330	TEACHING-SPECIAL SCHOOLS	*	23,210.00	1,894.70	25,104.70	25,104.70	0.00	0.00
23		**	23,210.00	1,894.70	25,104.70	25,104.70	0.00	0.00
<u>A 2610.150</u>	CERTIFIED SALARIES		70,574.00	1,072.00	71,646.00	71,646.00	0.00	0.00
<u>A 2610.450-1</u>	MATERIALS & SUPPLIES-ELEMENTARY		5,000.00	-1,418.91	3,581.09	3,235.60	0.00	345.49
<u>A 2610.450-2</u>	MATERIALS & SUPPLIES-SECONDARY		5,000.00	2,476.14	7,476.14	7,239.59	0.00	236.55
<u>A 2610.460-1</u>	LIBRARY AV LOAN-ELEMENTARY		3,100.00	-100.00	3,000.00	0.00	0.00	3,000.00
<u>A 2610.460-2</u>	LIBRARY AV LOAN-SECONDARY		3,100.00	100.00	3,200.00	3,050.00	0.00	150.00
<u>A 2610.490</u>	BOCES SERVICES - DCMO		95,684.00	-11,797.15	83,886.85	82,223.34	0.00	1,663.51
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	182,458.00	-9,667.92	172,790.08	167,394.53	0.00	5,395.55
<u>A 2630.151</u>	CERTIFIED SALARIES - LTA's		55,413.00	1,077.37	56,490.37	56,490.37	0.00	0.00
<u>A 2630.220</u>	STATE AIDED HARDWARE		19,000.00	0.00	19,000.00	15,686.16	0.00	3,313.84
<u>A 2630.400</u>	MISCELLANEOUS CONTRACTUAL		5,000.00	-724.95	4,275.05	0.00	0.00	4,275.05
<u>A 2630.450</u>	COMPUTER MATERIALS & SUPPLIES		10,000.00	0.00	10,000.00	3,177.89	2,359.43	4,462.68

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<u>A 2630.460</u>	STATE AIDED SOFTWARE	16,000.00	0.00	16,000.00	11,633.50	4,200.00	166.50
<u>A 2630.490</u>	BOCES-COMPUTER ASSISTED INSTRUCTION	161,148.00	1,187.68	162,335.68	162,335.68	0.00	0.00
2630	COMPUTER ASSISTED INSTRUCTION *	266,561.00	1,540.10	268,101.10	249,323.60	6,559.43	12,218.07
26	**	449,019.00	-8,127.82	440,891.18	416,718.13	6,559.43	17,613.62
<u>A 2810.150</u>	CERTIFIED SALARIES	268,675.00	577.35	269,252.35	269,252.35	0.00	0.00
<u>A 2810.160</u>	CLASSIFIED SALARES	32,180.00	1,723.26	33,903.26	33,903.26	0.00	0.00
<u>A 2810.450</u>	MATERIAL/SUPPLIES	200.00	0.00	200.00	82.84	0.00	117.16
<u>A 2810.450-2</u>	MATERIALS & SUPPLIES-UNADILLA	300.00	0.00	300.00	0.00	0.00	300.00
<u>A 2810.450-3</u>	MATERIALS & SUPPLIES-HIGH SCHOOL	400.00	0.00	400.00	343.33	0.00	56.67
2810	GUIDANCE-REGULAR SCHOOL *	301,755.00	2,300.61	304,055.61	303,581.78	0.00	473.83
<u>A 2815.160</u>	CLASSIFIED SALARIES	73,450.00	1,017.95	74,467.95	74,467.95	0.00	0.00
<u>A 2815.163</u>	CLASSIFIED SALARIES: SUBSTITUTES	4,000.00	-150.00	3,850.00	927.00	0.00	2,923.00
<u>A 2815.400</u>	MISC CONTRACTUAL	600.00	718.00	1,318.00	1,208.00	0.00	110.00
<u>A 2815.450-2</u>	MATERIALS & SUPPLIES-UNADILLA	1,500.00	0.00	1,500.00	977.85	0.00	522.15
<u>A 2815.450-3</u>	MATERIALS & SUPPLIES-HIGH SCHOOL	1,000.00	-671.56	328.44	0.00	0.00	328.44
2815	HEALTH SERVICES-REGULAR SCHOOL *	80,550.00	914.39	81,464.39	77,580.80	0.00	3,883.59
<u>A 2820.150</u>	CERTIFIED SALARIES	54,705.00	10,678.00	65,383.00	65,383.00	0.00	0.00
<u>A 2820.450</u>	GENERAL SUPPLIES	200.00	0.00	200.00	190.55	0.00	9.45
2820	PSYCHOLOGICAL SRVC-REG SCHOOL *	54,905.00	10,678.00	65,583.00	65,573.55	0.00	9.45
<u>A 2825.400</u>	MISCELLANEOUS CONTRACTUAL	10,000.00	0.00	10,000.00	7,222.54	2,777.46	0.00
2825	SOCIAL WORK SRVC-REG SCHOOL *	10,000.00	0.00	10,000.00	7,222.54	2,777.46	0.00
<u>A 2850.150</u>	CERTIFIED SALARIES	53,000.00	671.56	53,671.56	53,471.25	0.00	200.31
<u>A 2850.160</u>	CLASSIFIED SALARIES	6,800.00	-2,992.32	3,807.68	2,000.00	0.00	1,807.68
<u>A 2850.400</u>	MISCELLANEOUS CONTRACTUAL	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2850.450</u>	GENERAL SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
2850	CO-CURRICULAR ACTIV-REG SCHL *	60,800.00	-2,320.76	58,479.24	55,471.25	0.00	3,007.99
<u>A 2855.150</u>	CERTIFIED SALARIES	138,000.00	0.00	138,000.00	119,982.47	0.00	18,017.53
<u>A 2855.160</u>	CLASSIFIED SALARIES	22,000.00	0.00	22,000.00	20,443.71	0.00	1,556.29
<u>A 2855.200</u>	EQUIPMENT	1,500.00	0.00	1,500.00	1,487.17	0.00	12.83
<u>A 2855.400</u>	MISCELLANEOUS CONTRACTUAL	2,000.00	0.00	2,000.00	391.79	0.00	1,608.21
<u>A 2855.425</u>	RECONDITIONING UNIFORMS	5,800.00	-925.00	4,875.00	4,250.00	0.00	625.00
<u>A 2855.447</u>	ORGANIZATIONAL MEMBERSHIPS	4,500.00	-1,500.00	3,000.00	2,935.08	0.00	64.92
<u>A 2855.448</u>	PHYSICALS	7,500.00	0.00	7,500.00	5,459.22	1,990.78	50.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Tentative

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2855.449</u>	OFFICIALS		34,000.00	-4,000.00	30,000.00	24,661.28	0.00	5,338.72
<u>A 2855.450</u>	GENERAL SUPPLIES		20,000.00	4,000.00	24,000.00	19,916.29	2,463.00	1,620.71
<u>A 2855.476</u>	TRAVEL/CONFERENCE		2,000.00	1,500.00	3,500.00	1,957.90	0.00	1,542.10
<u>A 2855.479</u>	PARTICIPATION FEES		3,800.00	925.00	4,725.00	4,100.00	0.00	625.00
<u>A 2855.490</u>	BOCES		4,017.00	0.00	4,017.00	4,016.00	0.00	1.00
2855	INTERSCHOL ATHLETICS-REG SCHL	*	245,117.00	0.00	245,117.00	209,600.91	4,453.78	31,062.31
28		**	753,127.00	11,572.24	764,699.24	719,030.83	7,231.24	38,437.17
2		***	10,796,581.60	27,444.65	10,824,026.25	10,269,281.84	18,735.82	536,008.59
<u>A 5510.160</u>	NONINSTRUCTIONAL SALARIES		151,720.00	11,484.19	163,204.19	187,029.29	0.00	-23,825.10
<u>A 5510.161</u>	WAGES		369,800.00	0.00	369,800.00	300,506.43	0.00	69,293.57
<u>A 5510.162</u>	OVERTIME		13,000.00	0.00	13,000.00	8,066.00	0.00	4,934.00
<u>A 5510.163</u>	SUBSTITUTES		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
<u>A 5510.166</u>	ATHLETIC TRIPS		16,000.00	0.00	16,000.00	11,850.63	0.00	4,149.37
<u>A 5510.167</u>	FIELD TRIPS		6,000.00	0.00	6,000.00	3,477.39	0.00	2,522.61
<u>A 5510.168</u>	LATE RUN		600.00	-600.00	0.00	0.00	0.00	0.00
<u>A 5510.168-CS</u>	AFTER SCHOOL LATE RUN		0.00	2,778.32	2,778.32	2,778.32	0.00	0.00
<u>A 5510.200</u>	EQUIPMENT		35,500.00	650.00	36,150.00	9,161.25	0.00	26,988.75
<u>A 5510.400</u>	MISCELLANEOUS CONTRACTUAL		63,835.00	-11,773.32	52,061.68	37,260.46	200.00	14,601.22
<u>A 5510.410</u>	CONTRACTUAL/LEASED BUS EXPENSE		340,932.00	-4,273.00	336,659.00	323,862.05	0.00	12,796.95
<u>A 5510.448</u>	PHYSICALS		3,500.00	0.00	3,500.00	1,230.00	2,270.00	0.00
<u>A 5510.450</u>	GENERAL SUPPLIES		14,850.00	0.00	14,850.00	6,347.02	618.05	7,884.93
<u>A 5510.454</u>	INSURANCE		17,500.00	1,198.00	18,698.00	16,688.00	0.00	2,010.00
<u>A 5510.490</u>	BOCES SERVICES - DCMO		3,498.00	1,422.00	4,920.00	4,920.00	0.00	0.00
<u>A 5510.540</u>	CLEANING SUPPLIES		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<u>A 5510.560</u>	UNIFORMS		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 5510.570</u>	PARTS		34,000.00	0.00	34,000.00	20,101.74	1,863.36	12,034.90
<u>A 5510.571</u>	GAS AND FUEL		119,250.00	0.00	119,250.00	68,110.99	0.00	51,139.01
<u>A 5510.572</u>	OIL AND LUBRICANTS		4,000.00	-372.00	3,628.00	599.40	0.00	3,028.60
<u>A 5510.573</u>	TIRES		12,000.00	0.00	12,000.00	6,275.32	0.00	5,724.68
5510	DISTRICT TRANSPORT-MEDICAID	*	1,214,485.00	514.19	1,214,999.19	1,008,264.29	4,951.41	201,783.49
<u>A 5530.400</u>	MISCELLANEOUS CONTRACTUAL		15,000.00	9,651.56	24,651.56	13,797.36	10,100.00	754.20
<u>A 5530.450</u>	GENERAL SUPPLIES-OTHER		0.00	1,206.72	1,206.72	1,206.72	0.00	0.00
<u>A 5530.454</u>	HEATING FUEL		21,800.00	-1,069.33	20,730.67	18,783.43	0.00	1,947.24

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020

Tentative

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 5530.463</u>	REFUSE REMOVAL		2,075.00	1,166.72	3,241.72	3,241.72	0.00	0.00
<u>A 5530.473</u>	WATER/GARAGE		300.00	0.00	300.00	280.00	0.00	20.00
<u>A 5530.477</u>	ELECTRICITY		3,800.00	1,069.33	4,869.33	4,869.33	0.00	0.00
<u>A 5530.478</u>	TELEPHONE		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
5530	GARAGE BUILDING	*	43,975.00	12,025.00	56,000.00	42,178.56	10,100.00	3,721.44
55		**	1,258,460.00	12,539.19	1,270,999.19	1,050,442.85	15,051.41	205,504.93
5		***	1,258,460.00	12,539.19	1,270,999.19	1,050,442.85	15,051.41	205,504.93
<u>A 7140.161</u>	NONINSTR SALARIES/AFTERSCHOOL PROG		62,000.00	0.00	62,000.00	43,851.17	0.00	18,148.83
<u>A 7140.400</u>	CONTRACTUAL/AFTERSCHOOL PROG		7,000.00	0.00	7,000.00	6,319.50	0.00	680.50
<u>A 7140.450</u>	GENERAL SUPPLIES/AFTERSCHOOL PROG		1,000.00	0.00	1,000.00	301.61	0.00	698.39
7140	RECREATION	*	70,000.00	0.00	70,000.00	50,472.28	0.00	19,527.72
71		**	70,000.00	0.00	70,000.00	50,472.28	0.00	19,527.72
7		***	70,000.00	0.00	70,000.00	50,472.28	0.00	19,527.72
<u>A 9010.800</u>	STATE RETIREMENT		250,000.00	0.00	250,000.00	228,476.76	0.00	21,523.24
9010	STATE RETIREMENT	*	250,000.00	0.00	250,000.00	228,476.76	0.00	21,523.24
<u>A 9020.800</u>	TEACHERS' RETIREMENT		610,000.00	-31,788.48	578,211.52	548,962.45	0.00	29,249.07
9020	TEACHERS' RETIREMENT	*	610,000.00	-31,788.48	578,211.52	548,962.45	0.00	29,249.07
<u>A 9030.800</u>	SOCIAL SECURITY		625,000.00	12,618.61	637,618.61	601,348.87	0.00	36,269.74
9030	SOCIAL SECURITY	*	625,000.00	12,618.61	637,618.61	601,348.87	0.00	36,269.74
<u>A 9040.800</u>	WORKERS' COMPENSATION		104,000.00	0.00	104,000.00	97,917.00	0.00	6,083.00
9040	WORKERS' COMPENSATION	*	104,000.00	0.00	104,000.00	97,917.00	0.00	6,083.00
<u>A 9045.800</u>	LIFE INSURANCE		3,000.00	0.00	3,000.00	991.70	0.00	2,008.30
9045	LIFE INSURANCE	*	3,000.00	0.00	3,000.00	991.70	0.00	2,008.30
<u>A 9050.80</u>	UNEMPLOYMENT INSURANCE		13,000.00	0.00	13,000.00	9,867.28	50,000.00	-46,867.28
9050	UNEMPLOYMENT INSURANCE	*	13,000.00	0.00	13,000.00	9,867.28	50,000.00	-46,867.28
<u>A 9060.158-01</u>	HEALTH INS/STIPEND		55,000.00	3,610.43	58,610.43	58,610.43	0.00	0.00
<u>A 9060.801</u>	HEALTH INSURANCE		3,555,227.00	-9,817.53	3,545,409.47	2,988,126.29	0.00	557,283.18
<u>A 9060.801-BR-A</u>	HEALTH INSURANCE HRA/FSA		20,000.00	0.00	20,000.00	3,573.70	0.00	16,426.30
<u>A 9060.801-HB</u>	HEALTH INSURANCE BUYOUT		5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
<u>A 9060.803</u>	DENTAL INSURANCE		62,000.00	6,207.10	68,207.10	63,918.01	0.00	4,289.09
9060	HOSPITAL, MEDICAL & DENTAL INS	*	3,697,227.00	0.00	3,697,227.00	3,119,228.43	0.00	577,998.57
<u>A 9089.800</u>	UNDISTRIBUTED EXPENDITURES		3,000.00	0.00	3,000.00	2,695.00	0.00	305.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Tentative

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9089	OTHER	*	3,000.00	0.00	3,000.00	2,695.00	0.00	305.00
90		**	5,305,227.00	-19,169.87	5,286,057.13	4,609,487.49	50,000.00	626,569.64
A 9711.600	SERIAL BONDS/SCHOOL CONST/PRINCIPAL		1,805,000.00	0.00	1,805,000.00	1,805,000.00	0.00	0.00
A 9711.700	SERIAL BONDS/SCHOOL CONST/INTEREST		459,000.00	0.00	459,000.00	459,000.00	0.00	0.00
9711	SERIAL BOND	*	2,264,000.00	0.00	2,264,000.00	2,264,000.00	0.00	0.00
A 9722.600	STATUTORY BONDS - BUS PURCHASES/PRIN		45,000.00	0.00	45,000.00	40,000.00	0.00	5,000.00
A 9722.700	STATUTORY BOND - BUS PURCHASE/INT		2,200.00	0.00	2,200.00	900.00	0.00	1,300.00
9722	STATUTORY BOND	*	47,200.00	0.00	47,200.00	40,900.00	0.00	6,300.00
97		**	2,311,200.00	0.00	2,311,200.00	2,304,900.00	0.00	6,300.00
A 9901.930	TRANSFER TO SCHOOL LUNCH FUND		50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
9901	TRANSFERS - INTERFUND	*	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
99		**	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
9		***	7,666,427.00	-19,169.87	7,647,257.13	6,964,387.49	50,000.00	632,869.64
Fund ATotals:			22,815,895.47	26,030.81	22,841,926.28	21,134,817.84	104,893.08	1,602,215.36
Grand Totals:			22,815,895.47	26,030.81	22,841,926.28	21,134,817.84	104,893.08	1,602,215.36

UNATEGO CSD

Revenue Status Report From 7/1/2019 To 6/30/2020


Tentative

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	REAL PROPERTY TAXES	7,338,909.00	0.00	7,338,909.00	6,117,925.51	1,220,983.49
<u>A 1081</u>	PAYMENT IN LIEU OF TAXES (PILOT)	2,800.00	0.00	2,800.00	2,911.17	-111.17
<u>A 1085</u>	SCHOOL TAX RELIEF REIMBURSEMENT	0.00	0.00	0.00	1,213,779.12	-1,213,779.12
<u>A 1090</u>	INTEREST ON PROPERTY TAXES	28,000.00	0.00	28,000.00	32,453.27	-4,453.27
<u>A 1120</u>	NON-PROPERTY TAX DISTRIBUTION BY COUNTIES	2,000.00	0.00	2,000.00	4,892.95	-2,892.95
<u>A 1310</u>	DAY SCHOOL TUITION FOR INDIVIDUAL	3,000.00	0.00	3,000.00	20,227.45	-17,227.45
<u>A 1335</u>	OTHER STUDENT FEES & CHARGES	1,000.00	0.00	1,000.00	16,052.90	-15,052.90
<u>A 1336</u>	AFTER SCHOOL FEES	70,000.00	0.00	70,000.00	42,614.62	27,385.38
<u>A 1410</u>	ADMISSIONS	8,000.00	0.00	8,000.00	7,519.50	480.50
<u>A 1410.DW</u>	ADMISSIONS-DAN WICKHAM	5,000.00	0.00	5,000.00	5,552.00	-552.00
<u>A 2401</u>	INTEREST AND EARNINGS	250.00	0.00	250.00	31,975.59	-31,725.59
<u>A 2401.1</u>	INTEREST EARNEDITA & PAYROLL ACC'T	0.00	0.00	0.00	1.66	-1.66
<u>A 2440</u>	OTHER RENTAL	0.00	0.00	0.00	2,049.00	-2,049.00
<u>A 2650</u>	SALE OF SCRAP & EXCESS MATERIALS	0.00	0.00	0.00	320.34	-320.34
<u>A 2666</u>	SALE OF TRANSPORTATION EQUIPMENT	0.00	0.00	0.00	39,850.00	-39,850.00
<u>A 2701</u>	REFUND OF BOCES AIDED SERVICES	210,000.00	0.00	210,000.00	298,828.00	-88,828.00
<u>A 2703</u>	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	28,605.84	-28,605.84
<u>A 2705</u>	GIFTS AND DONATIONS	0.00	0.00	0.00	1,825.00	-1,825.00
<u>A 2770</u>	OTHER UNCLASSIFIED REVENUES	7,000.00	0.00	7,000.00	11,901.85	-4,901.85
<u>A 3101</u>	BASIC FORMULA AID	12,806,676.27	0.00	12,806,676.27	9,866,663.92	2,940,012.35
<u>A 3101.1</u>	EXCESS COST AID	435,685.00	0.00	435,685.00	1,704,529.00	-1,268,844.00
<u>A 3102</u>	LOTTERY AID	0.00	0.00	0.00	1,161,598.09	-1,161,598.09
<u>A 3102..B</u>	VLT LOTTERY GRANT(VIDEO LOT TERMINAL)	0.00	0.00	0.00	529,378.85	-529,378.85
<u>A 3102..C</u>	COMMERCIAL GAMING GRANT (COG)	0.00	0.00	0.00	60,797.14	-60,797.14
<u>A 3103</u>	BOCES AID	1,622,473.20	0.00	1,622,473.20	1,542,669.45	79,803.75
<u>A 3260</u>	TEXTBOOK AID	64,658.00	0.00	64,658.00	43,461.00	21,197.00
<u>A 3262</u>	COMPUTER SOFTWARE AID	14,220.00	0.00	14,220.00	11,895.00	2,325.00
<u>A 3262.B</u>	COMPUTER HARDWARE AID	0.00	0.00	0.00	14,239.00	-14,239.00
<u>A 3263</u>	LIBRARY LOAN AID	0.00	0.00	0.00	4,962.00	-4,962.00
<u>A 3289</u>	OTHER STATE AID	0.00	0.00	0.00	4,697.06	-4,697.06
<u>A 4601</u>	MEDICAID	40,500.00	0.00	40,500.00	43,881.64	-3,381.64
<u>A 5050</u>	INTERFUND TRANSFER FOR DEBT SERVICE	0.00	0.00	0.00	100,000.00	-100,000.00

UNATEGO CSD

Revenue Status Report From 7/1/2019 To 6/30/2020

*Tentative*

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A Totals:		22,660,171.47	0.00	22,660,171.47	22,968,057.92	-307,886.45
Grand Totals:		22,660,171.47	0.00	22,660,171.47	22,968,057.92	-307,886.45

**TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL**

School Lunch Fund Checking

BALANCE ON HAND: May 31, 2020 **\$ 5,675.40**

VOIDED CHECKS **\$ -**

RECEIPTS:

INTEREST	0.22
PART OF BOCES AID	\$10,681.96
TRANSFER FROM GENERAL TO SL LUNCH & BKFT REIMB	\$109,028.00
TRANSFER FROM GENERAL TO SL TO COVER PAYROLL TRANSFER ON 06/19	\$7,000.00
GEN/NYS-FED-BKFT-LUNCH-SNACK/MARCH, APRIL, MAY 2020	83,493.00

TOTAL RECEIPTS \$ 210,203.18

RECEIPTS & BALANCE \$ 216,078.58

DISBURSEMENTS:

CHECKS	6843-6848	13,101.46
WIRES	2157	172,332.47

TOTAL DISBURSEMENTS \$ 185,433.92

BALANCE ON HAND: June 30, 2020 **\$ 30,644.66**

BANK BALANCE **\$39,488.78**

PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	8,844.12
LESS: OUTSTANDING WIRES	-

NET BALANCE IN BANK **\$30,644.66**

June 30, 2020
DATE SUBMITTED


DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2019 - 6/30/2020

*Tentative*

Account	Description	Debits	Credits	Balance
C 200	CASH	679,670.13	649,025.47	30,644.66
C 4101	STATE AID RECEIVABLE	51,373.98	32,835.03	18,538.95
C 445	INVENTORY-SUPPLIES	1,981.84	0.00	1,981.84
C 446	INVENTORY-FOOD	7,316.82	0.00	7,316.82
C 446.1	INVENTORY-USDA	9,026.70	0.00	9,026.70
C 510	ESTIMATED REVENUES	549,700.00	0.00	549,700.00
C 521	ENCUMBRANCES	564,473.58	540,648.01	23,825.57
C 522	EXPENDITURES	523,790.55	4,372.52	519,418.03
C 600	ACCOUNTS PAYABLE	6,393.96	11,710.29	5,316.33 CR
C 630GEN	DUE TO GENERAL FUND	208,156.96	253,272.16	45,115.20 CR
C 806	NOT IN SPENDABLE FORM	0.00	18,325.36	18,325.36 CR
C 821	RESERVE FOR ENCUMBRANCES	540,648.01	564,473.58	23,825.57 CR
C 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	42,060.48	42,060.48 CR
C 960	APPROPRIATIONS	0.00	549,700.00	549,700.00 CR
C 980	REVENUES	1,375.78	477,485.41	476,109.63 CR
C Fund Totals:		3,143,908.31	3,143,908.31	0.00
Grand Totals:		3,143,908.31	3,143,908.31	0.00

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020

Tentative

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>C 2860.161</u>	NONINSTRUCTIONAL WAGES	128,000.00	0.00	128,000.00	123,933.59	0.00	4,066.41
<u>C 2860.161-SP</u>	NONINSTRUCTIONAL WAGES/SUM PGM	5,600.00	0.00	5,600.00	5,553.75	0.00	46.25
<u>C 2860.163</u>	SUBSTITUTES	1,000.00	0.00	1,000.00	5,461.13	0.00	-4,461.13
<u>C 2860.200</u>	EQUIPMENT	0.00	0.00	0.00	8,620.04	2,930.08	-11,550.12
<u>C 2860.400</u>	CONTRACTUAL EXPENSE	2,400.00	0.00	2,400.00	3,549.06	476.39	-1,625.45
<u>C 2860.410</u>	FOOD PURCHASES	190,000.00	0.00	190,000.00	154,342.81	18,771.89	16,885.30
<u>C 2860.410-CO-19</u>	FOOD PURCHASES/COVID 19	0.00	0.00	0.00	7,069.67	48.90	-7,118.57
<u>C 2860.410-SP</u>	FOOD PURCHASES/SUM PGM	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
<u>C 2860.411</u>	FOOD - COMMODITIES	25,000.00	0.00	25,000.00	36,278.67	0.00	-11,278.67
<u>C 2860.450</u>	MATERIALS AND SUPPLIES	17,500.00	0.00	17,500.00	13,813.76	1,598.31	2,087.93
<u>C 2860.450-SP</u>	MATERIALS AND SUPPLIES/SUM PGM	300.00	0.00	300.00	0.00	0.00	300.00
<u>C 2860.490</u>	BOCES SERVICES	4,000.00	0.00	4,000.00	4,103.91	0.00	-103.91
<u>C 2860.490-1</u>	BOCES SERVICES/MGMT	62,500.00	0.00	62,500.00	62,227.00	0.00	273.00
2860	*	440,300.00	0.00	440,300.00	424,953.39	23,825.57	-8,478.96
28	**	440,300.00	0.00	440,300.00	424,953.39	23,825.57	-8,478.96
2	***	440,300.00	0.00	440,300.00	424,953.39	23,825.57	-8,478.96
<u>C 9030.800</u>	SOCIAL SECURITY	10,000.00	0.00	10,000.00	9,535.69	0.00	464.31
9030	SOCIAL SECURITY	10,000.00	0.00	10,000.00	9,535.69	0.00	464.31
<u>C 9040.800</u>	WORKERS' COMPENSATION	6,000.00	0.00	6,000.00	5,900.00	0.00	100.00
9040	WORKERS' COMPENSATION	6,000.00	0.00	6,000.00	5,900.00	0.00	100.00
<u>C 9060.801</u>	HEALTH INSURANCE	93,000.00	0.00	93,000.00	78,309.00	0.00	14,691.00
<u>C 9060.802</u>	DENTAL INSURANCE	400.00	0.00	400.00	719.95	0.00	-319.95
9060	HOSPITAL, MEDICAL & DENTAL INS	93,400.00	0.00	93,400.00	79,028.95	0.00	14,371.05
90	**	109,400.00	0.00	109,400.00	94,464.64	0.00	14,935.36
9	***	109,400.00	0.00	109,400.00	94,464.64	0.00	14,935.36
Fund CTotals:		549,700.00	0.00	549,700.00	519,418.03	23,825.57	6,456.40
Grand Totals:		549,700.00	0.00	549,700.00	519,418.03	23,825.57	6,456.40

UNATEGO CSD

Revenue Status Report From 7/1/2019 To 6/30/2020



Tentative

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1440</u>	SALE OF TYPE A LUNCHES	0.00	0.00	0.00	66.00	-66.00
<u>C 1445</u>	OTHER FOOD SALES	40,200.00	0.00	40,200.00	27,374.56	12,825.44
<u>C 2401</u>	INTEREST AND EARNINGS	0.00	0.00	0.00	3.11	-3.11
<u>C 2701</u>	REFUND OF BOCES AIDED SERVICES	2,000.00	0.00	2,000.00	5,837.27	-3,837.27
<u>C 2770</u>	MISCELLANEOUS REVENUE	0.00	0.00	0.00	27.47	-27.47
<u>C 3190..1</u>	STATE BREAKFAST	4,000.00	0.00	4,000.00	2,189.00	1,811.00
<u>C 3190..11</u>	BOCES AID	43,000.00	0.00	43,000.00	35,606.55	7,393.45
<u>C 3190..2</u>	STATE LUNCH	7,000.00	0.00	7,000.00	3,878.00	3,122.00
<u>C 3190.CO1.9</u>	STATE BKFST/LUNCH COVID 19	0.00	0.00	0.00	2,978.00	-2,978.00
<u>C 3190.SUM</u>	STATE BKFST/LUNCH SUMMER	300.00	0.00	300.00	357.00	-57.00
<u>C 4190..1</u>	FEDERAL BREAKFAST	84,200.00	0.00	84,200.00	50,025.00	34,175.00
<u>C 4190..2</u>	FEDERAL LUNCH	268,000.00	0.00	268,000.00	163,290.00	104,710.00
<u>C 4190..2S.N</u>	FEDERAL SNACK	7,000.00	0.00	7,000.00	5,368.00	1,632.00
<u>C 4190..3</u>	SURPLUS FOOD - FEDERAL	25,000.00	0.00	25,000.00	36,278.67	-11,278.67
<u>C 4190.CO1.9</u>	FEDERAL BRKFST/LUNCH COVID 19	0.00	0.00	0.00	83,493.00	-83,493.00
<u>C 4190.SUM</u>	FEDERAL BRKFST/LUNCH SUMMER	9,000.00	0.00	9,000.00	9,338.00	-338.00
<u>C 5031</u>	INTERFUND TRANSFER FROM GEN FUND	60,000.00	0.00	60,000.00	50,000.00	10,000.00
C Totals:		549,700.00	0.00	549,700.00	476,109.63	73,590.37
Grand Totals:		549,700.00	0.00	549,700.00	476,109.63	73,590.37

Unatego Central School

School Food Service Statement of Income & Expenditures

2019-2020

	July/August	September	October	November	December	Totals
Income						
<i>Revenues</i>						
Sale of Type A Lunches	\$ 66					\$ 66
Other Food Sales	798	6,738	4,980	4,008	3,052	19,575
Interest & Earnings	0	0	0	0	0	1
State Reimbursement-Breakfast		350	426		330	1,106
State Reimbursement-Lunch		620	733		604	1,957
BOCES Aid					5,837	5,837
Federal Reimbursements-Breakfast		8,002	9,738		7,535	25,275
Federal Reimbursements-Lunch		26,117	30,883		25,440	82,440
Federal Surplus Food		3,743	2,333	8,525	5,041	19,642
Federal Snack Program		785	931		741	2,457
Summer Food Service Program	9,695					9,695
Refund of Prior Year Expense						-
Miscellaneous Revenue		4			11	15
Interfund Transfers						-
Total Revenues	10,559	46,359	50,023	12,533	48,592	168,067
<i>Cost of Food Sold</i>						
Beginning Inventory	7,317	7,317	7,317	7,317	7,317	7,317
Food Purchased	18,440	16,682	26,867	17,280	11,446	90,714
Federal Surplus Food Received		3,743	2,333	8,525	5,041	19,642
Subtotal	25,757	27,742	36,516	33,122	23,803	117,673
<i>Less:</i>						
Ending Inventory	7,317	7,317	7,317	7,317	7,317	7,317
Cost of Food Sold	18,440	20,425	29,199	25,805	16,486	110,356
Gross Income	(7,881)	25,934	20,824	(13,272)	32,105	57,711
Expenditures						
<i>Personnel</i>						
Salaries	6,063	4,251	20,566	14,687	13,231	58,798
Employees Retirement						-
Social Security	540	249	1,428	1,026	914	4,157
Workers' Compensation	982	491	491	491	491	2,946
Unemployment Insurance						-
Health & Dental Insurance	19,708	6,591	6,591	6,591	6,591	46,073
Total Personnel	27,293	11,582	29,075	22,795	21,227	111,973
<i>Operations</i>						
Equipment						-
Contractual Expenses	200	424	898	430	200	2,152
Materials & Supplies	377	1,490	611	2,444	1,389	6,311
BOCES Services		6,633	6,633	6,633	6,633	26,532
Total Operations	577	8,547	8,141	9,507	8,222	34,994
Total Expenditures	27,870	20,129	37,217	32,302	29,450	146,967
Net Income	\$ (35,750)	\$ 5,805	\$ (16,392)	\$ (45,574)	\$ 2,656	\$ (89,256)

Unatego Central School

School Food Service Statement of Income & Expenditures 2019-2020

	July/Dec.	January	February	March	April	Totals
Income						
<i>Revenues</i>						
Sale of Type A Lunches	\$ 66	\$ -				\$ 66
Other Food Sales	\$ 19,575	3,479	2,684	1,528	55	27,322
Interest & Earnings	\$ 1	0	1	0	0	3
State Reimbursement-Breakfast	\$ 1,106	245	651		187	2,189
State Reimbursement-Lunch	\$ 1,957	460	1,153		308	3,878
BOCES Aid	\$ 5,837	-	8,902			14,739
Federal Reimbursements-Breakfast	\$ 25,275	5,607	14,876		4,267	50,025
Federal Reimbursements-Lunch	\$ 82,440	19,362	48,537		12,951	163,290
Federal Surplus Food	\$ 19,642	-	7,964		8,025	35,631
Federal Snack Program	\$ 2,457	675	1,771		465	5,368
Summer Food Service Program	\$ 9,695	-			13,425	23,120
Refund of Prior Year Expense	\$ -	-				-
Miscellaneous Revenue	\$ 15	-				15
Interfund Transfers	\$ -	50,000				50,000
Total Revenues	168,067	79,829	86,538	1,529	39,684	375,647
<i>Cost of Food Sold</i>						
Beginning Inventory	7,317	7,317	7,317	7,317	7,317	7,317
Food Purchased	90,714	19,012	16,943	13,132	6,112	145,912
Federal Surplus Food Received	19,642	-	7,964	-	8,025	35,631
Subtotal	117,673	26,329	32,223	20,449	21,454	188,860
<i>Less:</i>						
Ending Inventory	7,317	7,317	7,317	7,317	7,317	7,317
Cost of Food Sold	110,356	19,012	24,906	13,132	14,137	181,543
Gross Income	57,711	60,817	61,632	(11,603)	25,547	194,103
Expenditures						
<i>Personnel</i>						
Salaries	58,798	10,267	13,128	9,949	18,058	110,199
Employees Retirement	-					-
Social Security	4,157	737	906	713	1,281	7,794
Workers' Compensation	2,946	491	491	491	491	4,910
Unemployment Insurance	-					-
Health & Dental Insurance	46,073	6,591	6,591	6,591	6,591	72,437
Total Personnel	111,973	18,086	21,116	17,744	26,422	195,340
<i>Operations</i>						
Equipment	-	-	7,550	1,070		8,620
Contractual Expenses	2,152	409	37	120		2,718
Materials & Supplies	6,311	1,291	1,480	1,702	1,965	12,748
BOCES Services	26,532	6,633	6,633		6,633	46,432
Total Operations	34,994	8,333	15,701	2,892	8,598	70,518
Total Expenditures	146,967	26,419	36,817	20,636	35,019	265,858
Net Income	\$ (89,256)	\$ 34,398	\$ 24,815	\$ (32,239)	\$ (9,472)	\$ (71,755)

Unatego Central School

School Food Service Statement of Income & Expenditures 2019-2020

	July/Apr	May	June	Closing Journal Entry Adj.	Totals
Income					
<i>Revenues</i>					
Sale of Type A Lunches	\$ 66		\$ -		\$ 66
Other Food Sales	27,322	52			27,374
Interest & Earnings	3	0	0		3
State Reimbursement-Breakfast	2,189				2,189
State Reimbursement-Lunch	3,878				3,878
BOCES Aid	14,739		26,705		41,444
Federal Reimbursements-Breakfast	50,025				50,025
Federal Reimbursements-Lunch	163,290				163,290
Federal Surplus Food	35,631	647			36,278
Federal Snack Program	5,368				5,368
Summer Food Service Program	23,120	73,046			96,166
Refund of Prior Year Expense	-				-
Miscellaneous Revenue	15		12		28
Interfund Transfers	50,000				50,000
Total Revenues	375,647	73,745	26,717		476,109
<i>Cost of Food Sold</i>					
Beginning Inventory	7,317	7,317	7,317		7,317
Food Purchased	145,912	10,566	9,868		166,346
Federal Surplus Food Received	35,631	647	-		36,278
Subtotal	188,860	18,530	17,185	-	
<i>Less:</i>					
Ending Inventory	7,317	7,317	7,317	11,008	18,325
Cost of Food Sold	181,543	11,213	9,868	-	202,624
Gross Income	194,103	62,532	16,849		273,485
Expenditures					
<i>Personnel</i>					
Salaries	110,199	12,374	12,374		134,948
Employees Retirement	-				-
Social Security	7,794	845	896		9,535
Workers' Compensation	4,910	491	499		5,900
Unemployment Insurance	-				-
Health & Dental Insurance	72,437	6,591			79,028
Total Personnel	195,340	20,302	13,769		229,411
<i>Operations</i>					
Equipment	8,620				8,620
Contractual Expenses	2,718	70	761		3,549
Materials & Supplies	12,748	683	382		13,814
BOCES Services	46,432	11,055	8,844		66,331
Total Operations	70,518	11,809	9,988		92,314
Total Expenditures	265,858	32,110	23,757		321,726
Net Income	\$ (71,755)	\$ 30,422	\$ (6,908)	\$ -	\$ (48,241)

School Food Service Statement of Income & Expenditures

2019-2020

Year to Date Comparison

	2018-2019	2019-2020	\$ Change	% Change
Income				
<i>Revenues</i>				
Sale of Type A Lunches	\$ (134)	\$ 66	\$ 200	\$ (1)
Other Food Sales	38,379	27,374	(11,005)	\$ (0)
Interest & Earnings	2	3	1	\$ 1
State Reimbursement-Breakfast	3,685	2,189	(1,496)	\$ (0)
State Reimbursement-Lunch	6,309	3,878	(2,431)	\$ (0)
BOCES Aid	39,117	41,444	2,327	\$ 0
Federal Reimbursements-Breakfast	82,095	50,025	(32,070)	\$ (0)
Federal Reimbursements-Lunch	259,111	163,290	(95,821)	\$ (0)
Federal Surplus Food	23,506	36,278	12,772	\$ 1
Federal Snack Program	6,703	5,368	(1,335)	\$ (0)
Summer Food Service Program	12,596	96,166	83,570	\$ 7
Refund of Prior Year Expense	1,335		(1,335)	\$ (1)
Miscellaneous Revenue	24	28	4	\$ 0
Interfund Transfers		50,000	50,000	
Total Revenues	472,728	476,109	3,381	\$ 0
<i>Cost of Food Sold</i>				
Beginning Inventory	24,721	7,317	(17,404)	\$ (1)
Food Purchased	162,983	166,346	3,363	\$ 0
Federal Surplus Food Received	23,505	36,278	12,773	\$ 1
Subtotal	211,209	209,941	(1,268)	\$ (0)
<i>Less:</i>				
Ending Inventory	24,721	18,325	(6,396)	\$ (0)
Cost of Food Sold	186,488	202,624	5,128	\$ 0
Gross Income	286,240	273,485	(1,747)	\$ (0)
Expenditures				
<i>Personnel</i>				
Salaries	135,451	134,948	(503)	\$ (0)
Employees Retirement		-	-	
Social Security	9,085	9,535	450	\$ 0
Workers' Compensation	5,893	5,900	7	\$ 0
Unemployment Insurance		-	-	
Health & Dental Insurance	73,702	79,028	5,326	\$ 0
Total Personnel	224,131	229,411	5,280	\$ 0
<i>Operations</i>				
Equipment		8,620	8,620	
Contractual Expenses	2,300	3,549	1,249	\$ 1
Materials & Supplies	13,712	13,814	102	\$ 0
BOCES Services	51,152	66,331	15,179	\$ 0
Total Operations	67,164	92,314	25,150	\$ 0
Total Expenditures	291,295	321,726	30,431	\$ 0
Net Income	\$ (5,055)	\$ (48,241)	\$ (32,178)	\$ 6

**TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL**

Special Aid Fund Checking

BALANCE ON HAND: May 31, 2020 **\$ 96,276.07**

VOIDED CHECKS **\$ -**

RECEIPTS:

INTEREST	1.04
TRANSFER FROM SL TO FED TO CORRECT CR 1061020 TRANSFER M	109,028.00

TOTAL RECEIPTS \$ 109,029.04

RECEIPTS & BALANCE \$ 205,305.11

DISBURSEMENTS:

CHECKS	3442	3,086.25
WIRES		173,802.08

TOTAL DISBURSEMENTS \$ 176,888.33

BALANCE ON HAND: June 30, 2020 **\$ 28,416.78**

BANK BALANCE **\$31,503.03**

PLUS: BANK ERROR

PLUS: IN TRANSIT DEPOSITS

LESS: OUTSTANDING CHECKS

LESS: OUTSTANDING WIRES

3,086.25

NET BALANCE IN BANK

\$28,416.78

**June 30, 2020
DATE SUBMITTED**


DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2019 - 6/30/2020

*Tentative*

Account	Description	Debits	Credits	Balance
F 200	CASH - CHECKING	841,129.63	812,712.85	28,416.78
F 4102	FEDERAL AID RECEIVABLE	295,331.10	273,559.93	21,771.17
F 510	ESTIMATED REVENUES	593,364.52	216.00	593,148.52
F 521	ENCUMBRANCES	436,340.73	428,935.93	7,404.80
F 522	EXPENDITURES	554,621.81	1,434.53	553,187.28
F 630GEN	DUE TO GENERAL FUND	406,010.18	582,921.78	176,911.60 CR
F 821	RESERVE FOR ENCUMBRANCES	428,935.93	436,340.73	7,404.80 CR
F 960	APPROPRIATIONS	216.00	593,364.52	593,148.52 CR
F 980	REVENUES	54,305.00	480,768.63	426,463.63 CR
F Fund Totals:		3,610,254.90	3,610,254.90	0.00
Grand Totals:		3,610,254.90	3,610,254.90	0.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Tentative

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>F 0419.450-58</u>	TITLE IV A SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
0419	TITLE IV SSAE 2018-2019 *	0.00	0.00	0.00	0.00	0.00	0.00
<u>F 0420.150-57</u>	TITLE IV SSAE/PROF SALARIES 19-20	9,555.00	0.00	9,555.00	6,303.45	0.00	3,251.55
<u>F 0420.400-58</u>	TITLE IV A PURCHASE SERVICES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>F 0420.450-58</u>	TITLE IV A SUPPLIES 19-20	2,000.00	0.00	2,000.00	1,105.41	0.00	894.59
0420	*	12,555.00	0.00	12,555.00	7,408.86	0.00	5,146.14
04	**	12,555.00	0.00	12,555.00	7,408.86	0.00	5,146.14
0	***	12,555.00	0.00	12,555.00	7,408.86	0.00	5,146.14
<u>F 2119.150-57</u>	TITLE I - A&D IMPROV/PROF SALARY 18-19	0.00	0.00	0.00	0.00	0.00	0.00
2119	TITLE I - A&D IMPROVEMENT 2018-2019 *	0.00	0.00	0.00	0.00	0.00	0.00
<u>F 2120.150-57</u>	TITLE 1 - A&D IMPROV/PROF SALARY 19-20	199,312.00	-58.00	199,254.00	190,448.51	0.00	8,805.49
<u>F 2120.450-57</u>	TITLE I - A&D IMPROV/SUPPLIES 19-20	0.00	100.00	100.00	0.00	0.00	100.00
2120	*	199,312.00	42.00	199,354.00	190,448.51	0.00	8,905.49
21	**	199,312.00	42.00	199,354.00	190,448.51	0.00	8,905.49
<u>F 2250.490-57-1920</u>	BOCES SUMMER SCHOOL 19-20	30,536.00	0.00	30,536.00	26,131.20	4,404.80	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL *	30,536.00	0.00	30,536.00	26,131.20	4,404.80	0.00
<u>F 2253.160-57-1920</u>	SUMMER SCH TRANSPORTATION/SALARY 2019-20	0.00	15,677.12	15,677.12	15,677.12	0.00	0.00
<u>F 2253.400-57-1920</u>	SUMMER SCH TRANSPORTATION/CONTRACTUAL 19-20	0.00	145.54	145.54	145.54	0.00	0.00
<u>F 2253.450-57-1920</u>	SUMMER SCH TRANSPORTATION/SUPPLIES 19-20	0.00	178.60	178.60	178.60	0.00	0.00
<u>F 2253.472-57-1718</u>	SUMMER/TUITION/RESIDENTIAL 17-18	96.96	0.00	96.96	96.96	0.00	0.00
<u>F 2253.472-57-1920</u>	SUMMER/TUITION/RESIDENTIAL 19-20	37,000.00	-17,414.40	19,585.60	16,585.60	3,000.00	0.00
<u>F 2253.800-57-1920</u>	SUMMER SCH TRANSPORTATION/BENEFITS 19-20	0.00	14,577.70	14,577.70	14,577.70	0.00	0.00
2253	TUITION/MAINTENANCE *	37,096.96	13,164.56	50,261.52	47,261.52	3,000.00	0.00
22	**	67,632.96	13,164.56	80,797.52	73,392.72	7,404.80	0.00
2	***	266,944.96	13,206.56	280,151.52	263,841.23	7,404.80	8,905.49
<u>F 3220.150-57</u>	IDEA-PT B/SEC 611/PROF SALARY 19-20	0.00	232,538.00	232,538.00	231,787.79	0.00	750.21
<u>F 3220.400-57</u>	IDEA-PT B/SEC 611/PUR SERVICES 19-20	24,750.00	0.00	24,750.00	7,000.00	0.00	17,750.00
<u>F 3220.450-57</u>	IDEA-PT B/SEC 611/SUPPLIES 19-20	250.00	0.00	250.00	199.40	0.00	50.60
3220	*	25,000.00	232,538.00	257,538.00	238,987.19	0.00	18,550.81
32	**	25,000.00	232,538.00	257,538.00	238,987.19	0.00	18,550.81
<u>F 3319.160-57</u>	IDEA-PT B/SEC 619/SUPPORT STAFF 18-19	0.00	0.00	0.00	0.00	0.00	0.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020

*Tentative*

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
3319	IDEA-PART B, SECTION 619 2018-2019 *	0.00	0.00	0.00	0.00	0.00	0.00
<u>F 3320.150-57</u>	IDEA-PT B/SEC 619/PROF SALARY 19-20	232,538.00	-232,538.00	0.00	0.00	0.00	0.00
<u>F 3320.160-57</u>	IDEA-PT B/SEC 619/SUPPORT STAFF 19-20	6,318.00	1,195.00	7,513.00	7,513.00	0.00	0.00
3320	*	238,856.00	-231,343.00	7,513.00	7,513.00	0.00	0.00
33	**	238,856.00	-231,343.00	7,513.00	7,513.00	0.00	0.00
3	***	263,856.00	1,195.00	265,051.00	246,500.19	0.00	18,550.81
<u>F 4720.150-57</u>	TITLE IIA - TEACH/PRINC/PROF SAL 19-20	35,437.00	-46.00	35,391.00	35,437.00	0.00	-46.00
4720	*	35,437.00	-46.00	35,391.00	35,437.00	0.00	-46.00
47	**	35,437.00	-46.00	35,391.00	35,437.00	0.00	-46.00
4	***	35,437.00	-46.00	35,391.00	35,437.00	0.00	-46.00
Fund FTotals:		578,792.96	14,355.56	593,148.52	553,187.28	7,404.80	32,556.44
Grand Totals:		578,792.96	14,355.56	593,148.52	553,187.28	7,404.80	32,556.44

UNATEGO CSD

Revenue Status Report From 7/1/2019 To 6/30/2020

*Tentative*

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F 3289.-17.18</u>	SUMMER HANDICAPPED 17-18	96.96	0.00	96.96	0.00	96.96
<u>F 3289.-19.20</u>	SUMMER HANDICAPPED 19-20	67,536.00	13,164.56	80,700.56	46,783.63	33,916.93
<u>F 4126.-21.20</u>	TITLE I A&D IMPRV (BASIC) 19-20	199,312.00	42.00	199,354.00	151,498.00	47,856.00
<u>F 4256.-32.20</u>	PL94-142 IDEA/SEC 611 19-20	0.00	257,538.00	257,538.00	184,913.00	72,625.00
<u>F 4256.-33.20</u>	PL99-457 IDEA/SEC 619 19-20	263,856.00	-256,343.00	7,513.00	5,740.00	1,773.00
<u>F 4289.-04.20</u>	TITLE IV SSAE 19-20	12,555.00	0.00	12,555.00	5,636.00	6,919.00
<u>F 4289.-47.20</u>	TITLE II (A) TEACH/PRINC 19-20	35,437.00	-46.00	35,391.00	31,893.00	3,498.00
F Totals:		578,792.96	14,355.56	593,148.52	426,463.63	166,684.89
Grand Totals:		578,792.96	14,355.56	593,148.52	426,463.63	166,684.89

**TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL**

Capital Fund Checking

BALANCE ON HAND: May 31, 2020	\$ 3,152.03
VOIDED CHECKS	\$ -
RECEIPTS:	
INTEREST	0.02

TOTAL RECEIPTS \$ 0.02

RECEIPTS & BALANCE \$ 3,152.05

DISBURSEMENTS:	EFT/Wire Trans.	\$ -
	Checks	\$ -

TOTAL DISBURSEMENTS \$ -

BALANCE ON HAND: June 30, 2020	\$ 3,152.05
---------------------------------------	--------------------

BANK BALANCE	\$3,152.05
---------------------	-------------------

PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	-
LESS: OUTSTANDING WIRES	-

NET BALANCE IN BANK	\$3,152.05
----------------------------	-------------------

June 30, 2020
DATE SUBMITTED


DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2019 - 6/30/2020

*Tentative*

Account	Description	Debits	Credits	Balance
H 200	CASH	41,505.46	38,353.41	3,152.05
H 522	EXPENDITURES	38,353.41	0.00	38,353.41
H 630DEBT	DUE TO DEBT SERVICE	0.00	1,090.44	1,090.44 CR
H 630GEN	DUE TO GENERAL FUND	0.00	245,067.45	245,067.45 CR
H 915	ASSIGNED UNAPPROPRIATED FUND BAL	204,652.43	0.00	204,652.43
H Fund Totals:		284,511.30	284,511.30	0.00
Grand Totals:		284,511.30	284,511.30	0.00

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020

Tentative

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>H 2018.240-6-1PRE</u>	DELTA/2019 CAPITAL PRE-REFERENDUM (ARCHITECT EXPENSES)	0.00	0.00	0.00	24,339.51	0.00	-24,339.51
<u>H 2018.240-6-3PRE</u>	R.G. TIMBS /2019 CAPITAL PRE-REFERENDUM (FINANCIAL ADVISOR)	0.00	0.00	0.00	1,513.90	0.00	-1,513.90
<u>H 2018.240-6-4PRE</u>	EDUCATIONAL SYSTEMS CONSULTING/CONTRACTUAL	0.00	0.00	0.00	3,000.00	0.00	-3,000.00
<u>H 2018.240-6-6PRE</u>	SCHOOL HOUSE PRE-REFERENDUM	0.00	0.00	0.00	9,500.00	0.00	-9,500.00
2018	*	0.00	0.00	0.00	38,353.41	0.00	-38,353.41
20	**	0.00	0.00	0.00	38,353.41	0.00	-38,353.41
2	***	0.00	0.00	0.00	38,353.41	0.00	-38,353.41
Fund HTotals:		0.00	0.00	0.00	38,353.41	0.00	-38,353.41
Grand Totals:		0.00	0.00	0.00	38,353.41	0.00	-38,353.41



6678 County Road 32, Norwich, New York 13815-3554
(607) 335-1200 • FAX (607) 334-9848

To: Unatego Board Member

From: Patricia A. Loker
School Business Manager

Date: July 16, 2020

Re: Warrants for July 20, 2020 meeting

Enclosed, please find the following June warrants for the July 20th meeting:

<u>FUND</u>	<u>#'s</u>
General Fund	82, 84, 85, 87, 88, 90, 91, 92, 93, 94
Trust & Agency	46, 47, 48, 49, 50, 52, 53
School Lunch Fund	37, 38, 39
Federal	15

pal/jm

cc Dr. David Richards

UNATEGO CSD

Check Warrant Report For A - 82: GENERAL JUNE 2020 WEEK 1 For Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
31406	06/01/2020	4339	**VOID** DELAWARE ACADEMY ATHLETICS	190742	-175.00
31567	06/05/2020	291	COUNTRY CLUB MOTORS	190070	356.53
31568	06/05/2020	4101	FASTENAL COMPANY	190155	136.62
31569	06/05/2020	5868	HARRIS MEMORIAL LIBRARY		7,641.60
31570	06/05/2020	582	HILL & MARKES INC	190158	2,535.70
31571	06/05/2020	2525	JOHN DEERE FINANCIAL	190150	51.66
31572	06/05/2020	2547	JOSTENS, INC.		289.08
31573	06/05/2020	4445	LIFE SCIENCE LABORATORIES INC	190127	510.00
31574	06/05/2020	4251	MERCEDES-BENZ FINANCIAL SERVICES USA LLC	190098	69,681.95
31575	06/05/2020	3207	MIRABITO ENERGY PRODUCTS	190169	647.93
31576	06/05/2020	842	N.Y.S. UNEMPLOYMENT INSURANCE	190042	3,312.79
31577	06/05/2020	936	NYSEG	190041	1,200.47
31578	06/05/2020	971	OTSEGO CO DEPT SOCIAL SERVICES	190045	2,615.01
31579	06/05/2020	3523	SIDNEY CENTRAL SCHOOL DISTRICT	190616	1,577.25
31580	06/05/2020	3523	SIDNEY CENTRAL SCHOOL DISTRICT	190055	76,505.36
31581	06/05/2020	5911	STAPLES CONTRACT & COMM	190765	29.36
31582	06/05/2020	1224	STAPLES CONTRACT & COMMERCIAL	190173	194.22
31583	06/05/2020	5869	UNADILLA PUBLIC LIBRARY		4,161.50

Number of Transactions: 18

Warrant Total: 171,272.03

Vendor Portion: 171,272.03

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 18 in number, in the total amount of \$ 171,272.03. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

UNATEGO CSD**Check Warrant Report For A - 84: GENERAL JUNE 2020 WEEK 2 For Dates 6/1/2020 - 6/30/2020**

Check #	Check Date	Vendor ID Vendor Name	PO Number	Check Amount
31584	06/10/2020	4699 ADPRO SPORTS LLC	190767	3,050.00
31585	06/10/2020	409 CAMFIL USA, INC.	190151	776.40
31586	06/10/2020	73 DELAWARE-CHENANGO-MADISON-OTSEGO BOCES		128.33
31587	06/10/2020	4304 GLOBAL MONTELLO GROUP	190008	473.72
31588	06/10/2020	589 HOGAN, SARZYNSKI, LYNCH, DEWIND & GREGORY, LLP	190036	760.00
31589	06/10/2020	4512 SURVEILLANCE247, LLC	190073	3,000.00
Number of Transactions: 6			Warrant Total:	8,188.45
			Vendor Portion:	8,188.45

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 8,188.45. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD**Check Warrant Report For A - 85: JUNE 2020 ASAP For Dates 6/1/2020 - 6/30/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
31590	06/10/2020	1038	PRICE CHOPPER OPER CO INC	190775	88.30
Number of Transactions: 1				Warrant Total:	88.30
				Vendor Portion:	88.30

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 88.30. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD

Check Warrant Report For A - 87: DEBT SERVICE PAYMENTS For Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2151	06/08/2020	4636	US BANK		113,875.00
2152	06/08/2020	3377	BANK OF NEW YORK MELLON	190588	1,100,425.00
Number of Transactions: 2				Warrant Total:	1,214,300.00
				Vendor Portion:	1,214,300.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 1,214,300.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD**Check Warrant Report For A - 88: GENERAL JUNE 2020 WEEK 3 For Dates 6/1/2020 - 6/30/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
31412	06/15/2020	4526	**VOID** JCABC	190744	-250.00
31591	06/19/2020	326	THE DAILY STAR	190025	275.94
31592	06/19/2020	3207	MIRABITO ENERGY PRODUCTS	190109	861.17
31593	06/19/2020	936	NYSEG	190041	2,133.84
31594	06/19/2020	1051	PUTNAM PEST CONTROL	190683	70.00
31595	06/19/2020	4561	R. G. TIMBS, INC.	190034	137.00
Number of Transactions: 6				Warrant Total:	3,227.95
				Vendor Portion:	3,227.95

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 3,227.95. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD**Check Warrant Report For A - 90: DEBT SERVICE PAYMENTS For Dates 6/1/2020 - 6/30/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2153	06/10/2020	2268	DEPOSITORY TRUST COMPANY	190587	755,000.00
2154	06/10/2020	2268	DEPOSITORY TRUST COMPANY	190587	65,200.00
2155	06/10/2020	2268	DEPOSITORY TRUST COMPANY	190587	40,000.00
2156	06/10/2020	2268	DEPOSITORY TRUST COMPANY	190587	450.00
Number of Transactions: 4				Warrant Total:	860,650.00
				Vendor Portion:	860,650.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$ 860,650.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD

Check Warrant Report For A - 91: GENERAL JUNE 2020 WEEK 4 For Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
31601	06/26/2020	4482	ACCESS THERAPY GROUP, PLLC	190021	665.00
31602	06/26/2020	4439	ADVANCE AUTO PARTS	190004	564.23
31603	06/26/2020	111	VIOLET BETTIOL		100.00
31604	06/26/2020	234	THE CITY OF ONEONTA	190126	50.00
31605	06/26/2020	58	COLLEGE BOARD	190648	4,130.00
31606	06/26/2020	1998	CUMMINS SALES AND SERVICE	190115	1,387.47
31607	06/26/2020	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	190551	632,147.95
31608	06/26/2020	5912	ENGIE RESOURCES LLC	190753	3,400.16
31609	06/26/2020	487	JOAN FRENCH		100.00
31610	06/26/2020	493	FYR-FYTER, INC.	190116	305.00
31611	06/26/2020	3527	ELIZABETH GOODRICH		100.00
31612	06/26/2020	582	HILL & MARKES INC	190158	5,577.42
31613	06/26/2020	3149	HOME DEPOT CREDIT SERVICES	190777	459.00
31614	06/26/2020	2547	JOSTENS, INC.		27.76
31615	06/26/2020	4701	KEY GOVERNMENT FINANCE, INC.		60,933.03
31616	06/26/2020	2451	JULIE LAMBIASO		55.70
31617	06/26/2020	5836	VICTOR LAPOINTE	190088	200.00
31618	06/26/2020	3374	MATTHEWS BUSES INC 700		5,472.49
31619	06/26/2020	2398	LASCA MAZZONE	190132	86.07
31620	06/26/2020	3207	MIRABITO ENERGY PRODUCTS		226.32
31621	06/26/2020	936	NYSEG	190041	496.37
31622	06/26/2020	4716	WILLIAM OSTRANDER	190089	144.36
31623	06/26/2020	5919	PAR, INC	190769	202.00
31624	06/26/2020	1014	PITNEY BOWES INC.		120.00
31625	06/26/2020	1051	PUTNAM PEST CONTROL	190119	100.00
31626	06/26/2020	1119	RURAL SCHOOLS ASSOCIATION		750.00
31627	06/26/2020	1157	SCHOOL SPECIALTY INC	190770	97.44
31628	06/26/2020	5837	JEFF SMITH	190094	192.79
31629	06/26/2020	1386	SPRINGBROOK NY, INC.	190058	12,439.40
31630	06/26/2020	1224	STAPLES CONTRACT & COMMERCIAL	190173	86.31
31631	06/26/2020	4685	UNATEGO CSD - FBLA		3,837.00
31632	06/26/2020	1405	VASCO BRANDS, INC	190164	1,040.00
31633	06/26/2020	1410	VILLAGE OF UNADILLA	190066	59.10
31634	06/26/2020	1410	VILLAGE OF UNADILLA	190066	85.96
31635	06/26/2020	1412	VILLAGE VARIETY, LTD.	190165	13.48
31636	06/26/2020	5791	WAYFARE FACILITY MANAGEMENT	190776	5,491.00
31637	06/26/2020	5841	WELL NOW URGENT CARE	190099	410.00

UNATEGO CSD**Check Warrant Report For A - 91: GENERAL JUNE 2020 WEEK 4 For Dates 6/1/2020 - 6/30/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 37				Warrant Total:	741,552.81
				Vendor Portion:	741,552.81

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 37 in number, in the total amount of \$ 741,552.81. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD**Check Warrant Report For A - 92: GENERAL JUNE 2020 WEEK 4 PART 2 For Dates 6/1/2020 - 6/30/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
31596	06/26/2020	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES		216.00
31597	06/26/2020	5916	EMATH INSTRUCTION INC	190758	6,572.00
31598	06/26/2020	656	J.W. PEPPER & SON, INC.	190622	51.24
31599	06/26/2020	936	NYSEG		43.47
31600	06/26/2020	1386	SPRINGBROOK NY, INC.	190058	12,439.40
Number of Transactions: 5					
Warrant Total:					19,322.11
Vendor Portion:					19,322.11

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 19,322.11. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____	_____	_____
Date	Signature	Title

UNATEGO CSD

Check Warrant Report For A - 93: GENERAL JUNE 2020 WEEK 5 For Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
31638	06/30/2020	4482	ACCESS THERAPY GROUP, PLLC	190021	475.00
31639	06/30/2020	12	ACE GLASS CO	190068	25.00
31640	06/30/2020	4439	ADVANCE AUTO PARTS	190004	845.79
31641	06/30/2020	245	CLIFFORD REED & SONS INC	190139	460.00
31642	06/30/2020	3759	DIRECT ENERGY BUSINESS LLC		1,259.62
31643	06/30/2020	388	DROGEN ELECTRIC SUPPLY	190153	182.70
31644	06/30/2020	1579	EDUCATIONAL INNOVATIONS INC	190754	55.65
31645	06/30/2020	474	FLEETPRIDE, INC.	190006	1,492.78
31646	06/30/2020	582	HILL & MARKES INC	190158	1,722.75
31647	06/30/2020	5942	LEWIS, ANDREW J P		5,500.00
31648	06/30/2020	936	NYSEG	190041	1,655.19
31649	06/30/2020	3921	OTEGO TIRE & AUTO, LLC	190075	137.50
31650	06/30/2020	4753	AMY PACKARD-ANDERSON	190090	143.09
31651	06/30/2020	1050	PURCHASE POWER	190052	6,055.00
31652	06/30/2020	5838	WAYNE STRICKLAND	190095	191.15
31653	06/30/2020	5824	UNATEGO CENTRAL SCHOOL		25.00
31654	06/30/2020	4738	DALE YOUNG	190097	186.40

Number of Transactions: 17

Warrant Total: 20,412.62**Vendor Portion: 20,412.62****Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 17 in number, in the total amount of \$ 20,412.62. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD**Check Warrant Report For A - 94: HEALTH INSURANCE BUY OUT For Dates 6/1/2020 - 6/30/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2178	06/15/2020	955	THE OMNI GROUP		5,000.00
Number of Transactions: 1				Warrant Total:	5,000.00
				Vendor Portion:	5,000.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 5,000.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD

Check Warrant Report For TA - 46: JUNE 2020 PAYROLL For Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2146	06/11/2020	919	NYS TAX DEPARTMENT		18,048.24
2147	06/11/2020	955	THE OMNI GROUP		12,436.27
2148	06/11/2020	1365	UNATEGO PAYROLL ACCOUNT		322,435.90
2149	06/11/2020	1503	UNITED STATES TREASURY		105,829.32
2150	06/11/2020	4326	LIFETIME BENEFIT SOLUTIONS		695.00
2158	06/25/2020	910	NYS & LOCAL RETIREMENT SYSTEM		4,659.62
2159	06/25/2020	919	NYS TAX DEPARTMENT		42,133.35
2160	06/25/2020	955	THE OMNI GROUP		7,185.64
2161	06/25/2020	1365	UNATEGO PAYROLL ACCOUNT		678,444.31
2162	06/25/2020	1503	UNITED STATES TREASURY		230,799.44
2163	06/25/2020	4326	LIFETIME BENEFIT SOLUTIONS		347.50
8986	06/11/2020	946	NYSUT MEMBER BENEFIT		474.44
8987	06/11/2020	975	OTSEGO COUNTY SHERIFF'S OFFICE		101.13
8988	06/11/2020	1187	SIDNEY FEDERAL CREDIT UNION		3,266.05
8989	06/11/2020	4364	VOTE-COPE		6.50
9018	06/25/2020	920	NYS TEACHERS' RETIREMENT SYSTEM		1,788.00
9019	06/25/2020	975	OTSEGO COUNTY SHERIFF'S OFFICE		80.59

Number of Transactions: 17

Warrant Total: 1,428,731.30

Vendor Portion: 1,428,731.30

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 17 in number, in the total amount of \$ 1,428,731.30. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

UNATEGO CSD

Check Warrant Report For TA - 47: TRUST & AGENCY GRADUATION AWARDS For Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
8990	06/05/2020	5922	MEGANN ANDREW		100.00
8991	06/05/2020	5932	ALYSSA BLANCO		100.00
8992	06/05/2020	5930	ZACHARY BOSLEY		100.00
8993	06/05/2020	4417	BRITTANY CERAR		225.00
8994	06/05/2020	5933	DERRICK DEMORIER		100.00
8995	06/05/2020	5935	ALYSSA FELIU		2,000.00
8996	06/05/2020	5936	GAVIN FETTERMAN		400.00
8997	06/05/2020	4134	MIKAILA FLAVELL		5,300.00
8998	06/05/2020	5923	DAVID FLETCHER		500.00
8999	06/05/2020	5925	MALLORY FRAZIER		1,500.00
9000	06/05/2020	5926	LEAH HAMM		1,700.00
9001	06/05/2020	5924	JACOB HAQQ		1,000.00
9002	06/05/2020	4662	HELEN SIOBHAN HIGGINS		1,200.00
9003	06/05/2020	5920	JOHNATHON JORDAN		200.00
9004	06/05/2020	5921	PAIGE MCCOY		5,250.00
9005	06/05/2020	5934	LOGAN MORLEY		100.00
9006	06/05/2020	5794	OWEN REED		200.00
9007	06/05/2020	5931	SONJA REYDA		1,000.00
9008	06/05/2020	5929	MCKENZIE RUTHERFORD		250.00
9009	06/05/2020	5927	NADIA SEARS		150.00
9010	06/05/2020	5928	LEE STOCKTON		250.00

Number of Transactions: 21

Warrant Total: 21,625.00

Vendor Portion: 21,625.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 21 in number, in the total amount of \$ 21,625.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____	_____	_____
Date	Signature	Title

UNATEGO CSD**Check Warrant Report For TA - 48: TRUST & AGENCY GRADUATION AWARDS PART 2 For Dates
6/1/2020 - 6/30/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9011	06/05/2020	5922	MEGANN ANDREW		200.00
9012	06/05/2020	4134	MIKAILA FLAVELL		300.00
9013	06/05/2020	5937	EMMALEIGH HALBERT		100.00
9014	06/05/2020	5921	PAIGE MCCOY		250.00
Number of Transactions: 4				Warrant Total:	850.00
				Vendor Portion:	850.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$ 850.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD

Check Warrant Report For TA - 49: TRUST & AGENCY JUNE 2020 For Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
8997	06/05/2020	4134	**VOID** MIKAILA FLAVELL		-5,300.00
9004	06/05/2020	5921	**VOID** PAIGE MCCOY		-5,250.00
9020	06/26/2020	5941	JOHN COLLINS		250.00
Number of Transactions: 3				Warrant Total:	-10,300.00
				Vendor Portion:	-10,300.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$ -10,300.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD

Check Warrant Report For TA - 50: TRUST & AGENCY GRADUATION AWARDS PART 3 For Dates
6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9011	06/15/2020	5922	**VOID** MEGANN ANDREW		-200.00
9015	06/19/2020	5922	MEGANN ANDREW		500.00
9016	06/19/2020	5804	GABRIELLE BORAWA		25.00
9017	06/19/2020	5926	LEAH HAMM		50.00
Number of Transactions: 4				Warrant Total:	375.00
				Vendor Portion:	375.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$ 375.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

UNATEGO CSD

Check Warrant Report For TA - 52: TRUST & AGENCY GRADUATION CHECK For Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9021	06/30/2020	5925	MALLORY FRAZIER		500.00

Number of Transactions: 1

Warrant Total: 500.00

Vendor Portion: 500.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 500.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

UNATEGO CSD

Check Warrant Report For TA - 53: JUNE 2020 BRA For Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID Vendor Name	PO Number	Check Amount
2164	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		11.06
2165	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		300.00
2166	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		2.60
2167	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		38.00
2168	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		302.32
2169	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		37.50
2170	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		37.50
2171	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		60.00
2172	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		344.97
2173	06/30/2020	4326 LIFETIME BENEFIT SOLUTIONS		485.00

Number of Transactions: 10

Warrant Total: 1,618.95

Vendor Portion: 1,618.95

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$ 1,618.95. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

UNATEGO CSD**Check Warrant Report For C - 37: SCHOOL LUNCH JUNE 2020 WEEK 2 For Dates 6/1/2020 - 6/30/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
6843	06/10/2020	96	BEHLOG & SON PRODUCE INC	190181	958.40
6844	06/10/2020	4612	BILL BROS DAIRY	190182	1,656.47
6845	06/10/2020	160	BIMBO FOODS, INC.	190183	192.87
6846	06/10/2020	520	GINSBERG'S INSTITUTIONAL FOODS, INC	190185	688.27
6847	06/10/2020	2732	OSTERHOUDT COMMERCIAL REFRIGERATION	190190	761.32
Number of Transactions: 5				Warrant Total:	4,257.33
				Vendor Portion:	4,257.33

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 4,257.33. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Signature_____
Title

UNATEGO CSD

Check Warrant Report For C - 38: SCHOOL LUNCH SALES TAX FIRST QUARTER JUNE 2020 For
Dates 6/1/2020 - 6/30/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2157	06/16/2020	919	NYS TAX DEPARTMENT		34.12
Number of Transactions: 1					
Warrant Total:					34.12
Vendor Portion:					34.12

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 34.12. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

UNATEGO CENTRAL SCHOOL																	
GENERAL FUND EXPENDITURE REPORT (TENTATIVE)																	
		Final							2019-2020							Total 19-20	Final
	Acct	2018-19	2019-2020													Expenditures	2018-2019
Description	Code	Budget	Budget	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	To Date	Expense
Board of Education	A1010	4,809	5,375	1,075	0	59	319	559	21	0	11	56	172	0	204	2,475	6,302
District Clerk	A1040	5,600	4,281	0	0	197	1,720	269	269	269	269	269	404	269	345	4,280	5,266
District Meeting	A1060	2,300	2,000	0	0	0	0	11	0	233	(221)	0	0	0	319	342	1,943
Board of Education	A10	12,709	11,656	1,075	0	255	2,039	839	290	502	60	325	575	269	868	7,098	13,512
Central Admin	A1240	184,060	194,251	14,269	14,069	22,185	20,680	14,270	13,787	13,832	13,787	13,926	20,710	13,787	17,026	192,326	183,279
Central Admin	A12	184,060	194,251	14,269	14,069	22,185	20,680	14,270	13,787	13,832	13,787	13,926	20,710	13,787	17,026	192,326	183,279
Business Admin	A1310	291,694	293,545	7,797	7,759	27,393	30,296	27,630	26,806	26,579	26,350	7,554	30,203	39,617	34,983	292,967	294,493
Auditing	A1320	25,000	24,725	0	0	0	0	12,275	0	0	0	0	0	0	12,450	24,725	24,375
Treasurer	A1325	41,106	47,406	3,394	3,394	3,394	5,091	3,394	3,394	3,441	3,393	3,394	5,091	3,394	3,394	44,165	37,132
Tax Collector	A1330	2,700	6,129	0	300	0	1,323	3,200	0	0	0	0	712	0	0	5,535	1,769
Purchasing	A1345	5,985	6,266	0	0	627	627	627	627	627	627	0	627	1,044	835	6,266	5,985
Fiscal Agent Fees	A1380	5,541	6,000	0	0	788	0	548	1,165	0	411	0	582	0	137	3,631	1,925
Finance	A13	372,026	384,071	11,190	11,453	32,201	37,336	47,674	31,991	30,647	30,780	10,947	37,214	44,055	51,799	377,289	365,679
Legal	A1420	16,326	16,722	0	1,172	2,651	760	824	816	824	760	1,631	791	760	1,520	12,509	11,913
Personnel	A1430	44,653	46,748	0	685	4,088	3,999	4,074	4,121	3,999	4,245	227	4,491	6,800	5,543	42,274	48,343
Records Retention	A1460	7,184	7,343	0	0	734	734	734	734	734	735	0	734	1,224	979	7,343	7,003
Public Info. & Serv.	A1480	25,770	25,875	0	0	2,534	2,534	2,534	2,534	2,534	2,534	0	2,534	4,223	3,379	25,340	22,885
Staff	A14	93,933	96,688	0	1,857	10,007	8,028	8,167	8,205	8,091	8,273	1,859	8,551	13,008	11,421	87,466	90,144
Operation of Plant	A1620	985,970	909,485	27,573	55,517	55,412	52,705	47,024	70,712	52,809	119,494	49,381	73,989	57,904	75,169	737,690	844,265
Maintenance of Plant	A1621	92,339	95,553	6,245	6,045	6,045	9,067	6,045	6,045	6,045	11,818	6,045	9,067	6,044	6,045	84,553	84,188
Disaster Salaries	A1622	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Central Printing & Mailing	A1670	155,433	158,008	0	79	7,104	8,224	9,570	8,465	9,688	10,274	(17)	17,501	27,424	40,142	138,455	120,354
Central Data Processing	A1680	675,067	599,538	0	0	59,995	59,717	59,717	59,717	59,717	59,717	0	59,717	99,528	79,623	597,448	675,067
Central Services	A16	1,908,809	1,762,583	33,818	61,641	128,556	129,713	122,356	144,939	128,258	201,302	55,410	160,273	190,900	200,980	1,558,145	1,723,875
Insurance	A1910	76,048	73,923	55,451	0	8,991	0	0	0	9,267	0	0	0	0	0	73,709	73,057
Dues	A1920	12,000	8,751	750	0	0	0	7,251	0	0	0	0	0	0	750	8,751	9,644
Refunds	A1954	6,145	7,379	0	0	0	0	0	0	0	0	0	0	0	0	0	47
BOCES Admin. Charges	A1981	170,762	168,155	0	0	16,815	16,815	16,815	16,815	16,815	16,815	0	16,815	28,026	22,421	168,154	170,762
BOCES Capital Expense	A1983	335,298	322,186	0	0	32,215	32,215	32,215	32,215	32,215	32,215	0	32,215	53,692	42,954	322,154	333,836
General Support	A19	600,253	580,394	56,201	0	58,022	49,031	56,282	49,031	58,298	49,031	0	49,031	81,718	66,124	572,769	587,347

	UNATEGO CENTRAL SCHOOL GENERAL FUND EXPENDITURE REPORT																
		Final						2019-2020								Total 19-20 Expenditures To Date	Final 2018-2019 Expense
	Acct.	2018-2019	2019-2020														
Description	Code	Budget	Budget	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE		
Curriculum Dev. & Supervis	A2010	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Supervision Regular Day	A2020	469,283	486,587	30,513	33,006	38,938	54,864	40,337	37,384	26,165	37,823	30,088	48,243	38,824	46,275	462,461	478,640
Research, Planning & Eval	A2060	1,826	1,832	0	0	183	183	183	183	183	183	0	183	305	244	1,832	1,791
Inservice Training-Inst	A2070	8,000	8,000	0	0	2,000	0	0	0	0	0	897	0	0	0	2,897	3,242
Admin & Improvement	A20	479,109	496,419	30,513	33,006	41,121	55,047	40,520	37,567	26,349	38,006	30,985	48,426	39,129	46,519	467,190	483,673
Teaching Regular School	A2110	4,643,298	4,756,923	9,475	118,889	311,148	454,123	375,257	368,688	375,043	370,874	359,770	528,089	364,926	781,456	4,417,738	4,513,281
Teaching Regular School	A21	4,643,298	4,756,923	9,475	118,889	311,148	454,123	375,257	368,688	375,043	370,874	359,770	528,089	364,926	781,456	4,417,738	4,513,281
Progs. Handicapped Condit	A2250	3,434,000	3,686,486	12,368	37,240	259,903	356,928	272,565	373,245	323,945	316,687	126,110	464,536	454,126	572,343	3,569,997	3,276,365
Occupational Education	A2260	693,178	653,503	0	0	65,350	65,350	65,350	65,350	65,350	65,350	0	65,350	108,917	87,134	653,503	693,178
Sp Ed & Oc Ed	A22	4,127,178	4,339,989	12,368	37,240	325,253	422,278	337,915	438,595	389,296	382,038	126,110	529,886	563,043	659,477	4,223,500	3,969,543
Teaching-Special Schools	A2330	29,149	25,105	0	0	2,298	2,298	2,481	2,482	2,482	2,482	0	2,482	4,062	4,038	25,105	22,195
Teaching-Special Schools	A23	29,149	25,105	0	0	2,298	2,298	2,481	2,482	2,482	2,482	0	2,482	4,062	4,038	25,105	22,195
School Library & Audiovisua	A2610	189,845	172,790	1,057	2,094	12,541	21,884	15,281	17,174	14,026	13,954	5,732	16,820	20,107	26,725	167,394	178,386
Educational TV	A2620	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Computer Assisted Instructi	A2630	315,710	268,101	0	1,927	23,209	25,025	23,575	21,427	21,192	30,863	10,675	23,596	37,563	30,273	249,324	262,679
Library, AV & Computers	A26	505,555	440,891	1,057	4,020	35,750	46,909	38,855	38,601	35,218	44,817	16,406	40,416	57,670	56,998	416,718	441,065
Attendance-Regular School	A2805	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Guidance Regular Day	A2810	247,659	304,056	5,943	14,108	22,447	37,640	23,059	23,805	23,052	23,052	22,992	34,488	22,992	50,004	303,582	240,603
Health Services	A2815	77,942	81,464	1,693	507	6,375	10,626	8,134	6,987	6,923	7,044	7,049	10,196	6,797	5,248	77,581	73,281
Psychological Services	A2820	55,029	65,583	0	789	0	6,114	6,336	7,394	7,190	7,190	7,190	10,786	7,190	5,393	65,574	60,585
Social Work Services	A2825	10,000	10,000	0	0	0	0	2,621	0	0	1,986	0	0	0	2,615	7,223	9,876
Pupil Services-Special Sch.	A2830	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cocurricular Activities	A2850	62,000	58,479	1,360	0	0	65	3,090	15,329	259	129	0	0	0	35,238	55,471	50,396
Interscholastic Athletics	A2855	240,822	245,117	1,408	4,101	12,606	44,769	38,596	13,907	31,743	36,147	10,659	5,474	3,086	7,103	209,600	220,180
Pupil Services	A28	693,452	764,699	10,404	19,506	41,428	99,214	81,837	67,422	69,168	75,549	47,891	60,944	40,066	105,601	719,030	654,921
State Emergency Mgmt	A3960	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	A39	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District-Trans. Ser.	A5510	1,302,523	1,214,999	97,103	113,837	35,214	88,099	76,980	60,221	50,048	127,858	46,632	78,000	33,362	199,827	1,007,182	1,199,174
Garage Building	A5530	51,437	56,000	0	661	252	713	6,348	3,948	1,659	13,876	5,530	2,387	1,735	5,069	42,178	45,283
Pupil Transportation	A5540	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transportation	A55	1,353,960	1,270,999	97,103	114,497	35,466	88,812	83,328	64,169	51,708	141,735	52,162	80,388	35,097	204,896	1,049,360	1,244,457
Unadilla Community Founda	A690UC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	A690	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Recreation	A7140	66,000	70,000	2,742	19,090	4,077	5,362	3,575	3,163	2,081	3,376	2,606	2,100	1,179	1,121	50,473	45,438
Community Recreation	A71	66,000	70,000	2,742	19,090	4,077	5,362	3,575	3,163	2,081	3,376	2,606	2,100	1,179	1,121	50,473	45,438

UNATEGO CENTRAL SCHOOL GENERAL FUND EXPENDITURE REPORT																	
		Final						2019-2020								Total 19-20	Final
Description	Acct. Code	2018-2019 Budget	2019-2020 Budget	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	Expenditures To Date	2018-2019 Expense
Census	A8070	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Census	A80	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NYS Employee Retirement	A9010	250,000	250,000	0	0	0	0	230,243	0	0	0	0	0	(1,766)	0	228,477	230,355
Teachers' Retirement	A9020	698,691	578,212	0	0	0	0	548,962	0	0	0	0	0	0	0	548,962	660,061
Social Security	A9030	594,862	637,619	10,611	37,906	22,799	64,140	51,229	50,209	48,482	51,104	47,510	70,032	46,746	100,582	601,349	583,530
Compensation Ins.	A9040	101,445	104,000	97,917	0	0	0	0	0	0	0	0	0	0	0	97,917	87,562
Life Ins.	A9045	6,000	3,000	0	0	936	0	0	0	0	0	0	0	0	56	992	992
Unemployment Insurance	A9050	25,000	13,000	0	0	0	3,350	0	0	3,204	0	0	3,313	0	0	9,867	8,778
Hospital Medical Dental	A9060	3,209,287	3,697,227	295,901	563,000	280,300	234,262	245,221	316,783	191,753	234,466	240,722	222,863	234,034	59,924	3,119,228	2,801,073
Other Benefits	A9089	3,000	3,000	2,695	0	0	0	0	0	0	0	0	0	0	0	2,695	2,695
Fringe Benefits	A90	4,888,285	5,286,057	407,124	600,906	304,035	301,752	1,075,655	366,992	243,439	285,570	288,232	296,208	279,013	160,562	4,609,488	4,375,046
Term Bond/Technology	A9700	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Term Bond/Buses	A9702	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Serial Bonds	A9711	2,265,900	2,264,000	0	0	0	0	0	229,500	0	0	0	0	0	2,034,500	2,264,000	2,265,900
Statutory Bonds	A9721	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Bonds - Bus	A9722	41,800	47,200	0	0	0	0	0	450	0	0	0	0	0	40,450	40,900	41,800
BAN /School	A9731	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BAN/Buses	A9732	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tax Anticipation Note	A9760	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Revenue Anticipation	A9770	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Installment Purchase	A9785	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Service	A97	2,307,700	2,311,200	0	0	0	0	0	229,950	0	0	0	0	0	2,074,950	2,304,900	2,307,700
Transfer to Sch Lun	A9901	0	50,000	0	0	0	0	0	0	50,000	0	0	0	0	0	50,000	0
Transfer to Federal	A9901	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer to Capital	A9950	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	A99	100,000	50,000	0	0	0	0	0	0	50,000	0	0	0	0	0	50,000	100,000
GRAND TOTAL		22,365,476	22,841,926	687,339	1,036,174	1,351,803	1,722,622	2,289,011	1,865,873	1,484,410	1,647,680	1,006,629	1,865,294	1,727,923	4,443,838	21,128,594	21,121,155
															X Check	21,128,594	21,121,155

UNATEGO CENTRAL SCHOOL TREASURER'S REPORT

June 2020

	GENERAL FUND	CAFETERIA FUND	TRUST & AGENCY FUND	FEDERAL FUND	CAPITAL FUND	PAYROLL FUND	BENEFIT REIMB	DEBT SERVICE RESERVE
BEGINNING BALANCE	\$ 4,807,033.12	\$ 5,675.40	\$ 139,226.11	\$ 96,276.07	\$ 3,152.03	\$ 817.38	\$ 7,306.72	\$ 853.97
RECEIPTS	\$ 1,540,907.17	\$ 210,203.18	\$ 1,504,615.68	\$ 109,029.04	\$ 0.02	\$ 1,000,882.37	\$ 1,042.50	\$ 0.00
DISBURSEMENTS	\$ 4,606,348.55	\$ 185,433.92	\$ 1,441,970.42	\$ 176,888.33	\$ -	\$ 1,000,880.21	\$ 1,915.95	\$ 0.00
ENDING BALANCE	\$ 1,741,591.74	\$ 30,644.66	\$ 201,871.37	\$ 28,416.78	\$ 3,152.05	\$ 819.54	\$ 6,433.27	\$ 853.97

Community General Reserve		
NY Class General	\$	2,831,778.66
NY Class Reserves		
NY Class Capital		
NY Class Debt Service	\$	23,205.23

I CERTIFY THAT THE BALANCES FOR THE FUNDS
ABOVE ARE ACCURATE AND IN AGREEMENT

PATRICIA A. LOKER, SCHOOL BUSINESS MANAGER

Unatego Central School District
Budget Transfers as of 6/30/20
Over \$20,000

<u>Negative Account Code</u>	<u>Description</u>	<u>Amount</u>	<u>Transferred From</u>	<u>Notes</u>
A2210.130	Certified Salaries 7-12	\$ 23,951.33	A2110.161	
A2250.160	Special Ed Classified Salaries	\$ 67,533.21	A2110.161	Reclass of wages from gen ed to spec ed
A5510.160	Transportation Noninst wages	\$ 23,825.10	A5510.161	Reclass of wages
A9050.80	Unemployment	\$ 46,867.28	A9060.801	Encumbered extra to carryover to 20-21
	Total	\$ 162,176.92		

Authorized By:

Board of Education Approval Date

SECTION IV MERGER COMMITTEE

Application for Merger of Schools for Athletic Activity

This application form must:

- (A) Be completed by each school involved in the sport described.
- (B) Be reviewed and approved by the athletic league involved.
- (C) Be submitted to the Section IV Merger Committee after A and B have been resolved.

A separate application must be submitted for each activity. Requests should be for a one-year period of time only.

School District UNATEGO
 Address of School Involved 2641 St. Hwy
Otego NY 13825
 Athletic Director of School Involved Matt Hefke
 Phone Number 607-888-5000 (C) 607-434-0655 (C)
 Other School(s) Involved Franklin

 Sport to be considered Boys Soccer
 Level(s) being merged (circle) Varsity IV Modified
 School Year 20-21

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

To allow students from both schools the chance to compete in the
sport of soccer.

What will be the identity of the combined team? Franklin/UNATEGO
 Where will practices be held? Franklin
 Where will competition be held? Both

Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this application.

Signed: Principal _____
 Superintendent _____
 Board of Education _____
 Date: _____

Submit to Athletic League (This step must precede the Section action!):

League Action _____ Approved
 _____ Not Approved

Date _____

League Secretary _____

Forward to: Section IV Athletic Association
276 State Hwy 7
Sidney, NY 13838
mcweenej@dcmoboces.com

by: January 30, 2021 for Football
August 31, 2020 for Fall activity
November 23, 2021 for Winter activity
March 22, 2021 for Spring activity

COMBINING OF TEAMS - The joining together of students from two or more member schools in the same district or close proximity to form a single team shall be permitted subject to the following conditions:

The joining together of students from two or more-member schools in the same district or proximity to form a single team shall be permitted subject to the following conditions:

1. Permission must be obtained from their league and section on an annual basis.
2. Section approval must be reported to the NYSPHSAA, Inc., Executive Committee. NOTE: If a combined school team goes beyond sectional level competition their boys and girls grade 9-11 enrollment shall be combined, using the below criteria, for state level competition.

The graduated scale is used for up to 3 "team" mergers and mergers with 4 or more "teams" take 100% of their BEDS; ONLY in team sports. (July 2017)

NOTE: If two or more schools are located within the same physical building, 100% of their BEDS will be used if they are following the Combining of Teams process. (Feb. 2019)

The school(s) with the higher(est) classification number will have a percentage of the other school(s) classification number added according to the graduated scale below.

Beginning in 2019-2020 The percentages is dependent upon the association's "Sport Specific classification cut-off numbers" (July 2018)

Five Classes (100%, 100%, 100%, 40%, 30%)

Four Classes (100%, 100%, 40%, 30%)

Three Classes (100%, 40%, 30%)

Two Divisions (100%, 40%)

3. Section shall determine the deadlines for schools to merge or demerge programs.
4. If a non-public school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public School Committee.
5. If a merger is denied by the Section, schools have the ability to resubmit a merger using 100% of all schools BEDS enrollment numbers. (July 2016)

Reporting Procedure: All violations shall be reported to the League and Section.

=====

Action of Section IV Merger Committee

The above request for merger is _____ Approved
_____ Not Approved

for the activity of _____

for the school year _____

Classification AA A B C D

_____ Chairperson _____ Date

SECTION IV MERGER COMMITTEE

Application for Merger of Schools for Athletic Activity

This application form must:

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- (C) Be submitted to the Section IV Merger Committee after A and B have been resolved.

A separate application must be submitted for each activity. Requests should be for a one-year period of time only.

School District

Unatego

Address of School Involved

2641 St. Hwy 7

Athletic Director of School Involved

Otego NY 13825

Ma H Hafele

Phone Number

607-988-5001 (O) 607-434-0655 (C)

Other School(s) Involved

Franklin

Sport to be considered

Football

Level(s) being merged (circle)

Varsity

IV

Modified

School Year

20-21

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

To allow students from the smaller school to have the opportunity to compete in ~~addition~~ the sport of football.

What will be the identity of the combined team?

UNATEGO / Franklin

Where will practices be held?

UNATEGO

Where will competition be held?

UNATEGO

Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this application.

Signed: Principal

Superintendent

Board of Education

Date:

Submit to Athletic League (This step **must** precede the Section action!):

League Action

Approved

Not Approved

Date

League Secretary

Forward to: Section IV Athletic Association
276 State Hwy 7
Sidney, NY 13838
mcweenej@dcmoboces.com

by: January 30, 2021 for Football

August 31, 2020 for Fall activity

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2. Section approval must be reported to the NYSPHSAA, Inc., Executive Committee. NOTE: If a combined school team goes beyond sectional level competition their boys and girls grade 9-11 enrollment shall be combined, using the below criteria, for state level competition.

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Four Classes (100%, 100%, 40%, 30%)

Three Classes (100%, 40%, 30%)

Two Divisions (100%, 40%)

3. Section shall determine the deadlines for schools to merge or demerge programs.

4. If a non-public school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public School Committee.

5. If a merger is denied by the Section, schools have the ability to resubmit a merger using 100% of all schools BEDS enrollment numbers. (July 2016)

Reporting Procedure: All violations shall be reported to the League and Section.

=====

Action of Section IV Merger Committee

The above request for merger is _____ Approved

_____ Not Approved

for the activity of _____

for the school year _____

Classification AA A B C D

_____ Chairperson _____ Date

**UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM**

NAME: Jessica VanBuren

POSITION: Summer Cleaner & 2020-2021 Sub Cleaner

REPLACES: _____

EFFECTIVE DATE: 7/16/20

EDUCATION LEVEL: _____

YEARS OF EXPERIENCE: _____

SALARY: STEP _____ LEVEL _____ \$ _____

CERTIFICATION: _____

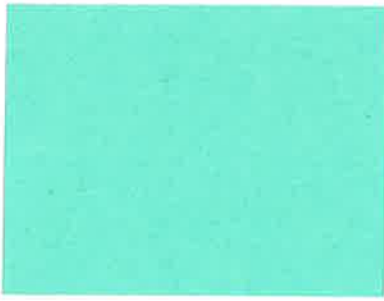
COLLEGE: Current Student

REFERENCES CONTACTED:

1. Will Clark
2. Colleen Lindroth

COMMENTS: _____

Brian Trask 7/15/20
ADMINISTRATOR SIGNATURE DATE



RECEIVED
JUL 09 2020

BY:

July 1, 2020

Dr. David S. Richards, Superintendent
Unatego Central School
2641 State Highway 7
PO Box 473
Otego, New York 13825

Dear Dr. Richards,

I am writing to inform you that I am resigning from my position at Unatego Central School as a special education teacher effective August 31, 2020.

Since joining the wonderful staff at Unatego in September of 2003, I have taught primarily at the middle and high school levels. I have learned a great deal from the students, their families, and most importantly the staff at Unatego. I am blessed to have been part of the Unatego family as both an educator, coach, and team member on several committees during my tenure.

It is with a heavy heart that I am leaving. Please reach out to me and let me know if I can be of service to the district during this time of transition. I look forward to working with the amazing staff at Unatego in the future and continuing to support anyway I possibly can.

Best regards,

Valerie Sobers

CC: Katherine Mazourek, Director of Special Programs

**UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM**

NAME: Rebecca Theophel

POSITION: Elementary School Counselor

REPLACES: Kelley Biro

EFFECTIVE DATE: August 31, 2020 *

EDUCATION LEVEL: Masters Degree - School Counseling

YEARS OF EXPERIENCE: .5

SALARY: STEP ____ LEVEL ____ \$ ____ per contract for Masters Degree

CERTIFICATION: School Counselor - Provisional - 5/4/2018 - 8/31/2023

COLLEGE: Assumption College, Worcester, MA

REFERENCES CONTACTED:

1. Shawna Lawrence, Teacher Jen Oliver, Principal
2. Kathy Warnken, Counselor

COMMENTS: Fantastic, flexible, Terrific with young children, a Real Asset
A go-to person in the elementary school(from J Oliver, Principal)
Very professional, Phenomenal interaction with students



ADMINISTRATOR SIGNATURE

7-15-20

DATE

CSE and CPSE Committees

Chairperson: Katherine Mazourek, Director of Special Programs

Chairperson (alternate): Jen Potrzeba, School Psychologist

Special Education Teacher

General Education Teacher

School Psychologist - as appropriate for new referrals and consideration of placement in a more restrictive environment

Occupational Therapist, Physical Therapist, Speech Therapist, Counselor – as appropriate/if receiving services or evaluated to determine need for services

Parent(s)/Guardian(s)

Student – as appropriate

Others (i.e. State agencies, parent advocate, etc.) – as appropriate